The First 5 Yolo Children and Families Commission met on the 11th day of May, 2022

**NOTE: This meeting was held via teleconference, pursuant to AB361.**

**Commissioners in Attendance**:

Karleen Jakowski, Sally Brown, Heidy Kellison, Nicole Arnold, Melissa Roberts, Jennifer Rexroad, Verna Sulpizio, Nichole Arnold

**Staff in Attendance**:

Gina Daleiden, Melina Ortigas, Victoria Zimmerle, Rachel McFarland

**Public in Attendance:**

Marianne Estes, Nicole Morgan, Justine Jimenez

**ADMINISTRATIVE AGENDA**

Item #1: Call to order

H. Kellison called the meeting to order at 3:02pm and provided a statement for holding the meeting via teleconference pursuant to AB361.

Item #2: Roll Call

V. Zimmerle took a roll call vote.

Garth Lewis and Jim Provenza were absent.

Item #3: Approval of Agenda

***Approve Agenda***

**Motion** V. Sulpizio **Second:** K Jakowski

Item #4: State of Conflict and Recusal

None.

Item #5: Public Comment

None.

Item #6: Approve First 5 Yolo Commission Meeting Minutes from 3/9/22 and Special Meeting Minutes 3/23/22

Item #7: Accept Report on Q3 Funded Partner Progress

Item #8: Authorize Remote (teleconference/videoconference) Meetings by Finding, Pursuant to Assembly Bill 361, that Local Officials Continue to Recommend Measures to Promote Social Distancing as a Result of the COVID-19 Pandemic.

Item #9: Approve First 5 Yolo Systems Integration and Implementation Officer Position

***Approve consent agenda items 6-9***

**Motion:** J. Rexroad **Second:** N. Arnold

V. Zimmerle took a roll call vote. Motion carried unanimously.

Item #10: Accept County of Yolo American Rescue Plan Funding for First 5 Yolo’s Childcare Proposal

G. Daleiden noted a 1.3-million-dollar grant was approved. This package is directed at non-public providers and the objective is to support, expand, and enhance the childcare system in Yolo County, as the childcare sector has been particularly battered by the pandemic and providers have worked as first responders protecting children and families.

The Childcare Package includes two main categories:

* Infrastructure Grants
* Recovery

First 5 Yolo (F5Y) worked with partner childcare-serving agencies to craft the original proposal. G. Daleiden requested the Commission to approve the acceptance of the funding.

***Approve Acceptance of the County of Yolo American Rescue Plan Funding for First 5 Yolo’s Childcare Proposal***

**Motion:** J. Rexroad **Second:** V. Sulpizio

V. Zimmerle took a roll call vote. Motion carried unanimously.

Item #11: Authorize Acceptance of City ARP Funding for First 5 Yolo’s Welcome Baby Project

G. Daleiden provided an update on Welcome Baby funding. The county funded the first 2 years of the 3-year program and F5Y is asking the City of Davis for funding for the third year. The City has already allocated $300,000 from their American Rescue Plan funding to F5Y, which Staff is requesting the Commission to formally accept. It is expected that First 5 Yolo Executive Director will sign a contract/MOU with City of Davis soon, and it is anticipated that a similar process may unfold with the remaining cities as well, possibly over the later summer months when there are no regularly scheduled Commission meetings. Therefore, the Commission is requested to accept currently known and future city funding for Welcome Baby.

***Approve Acceptance of City ARP Funding for First 5 Yolo’s Welcome Baby Project***

**Motion:** J. Rexroad **Second:** N. Arnold

V. Zimmerle took a roll call vote. Motion carried unanimously.

Item #12: Accept Q3 FY22 Revenue and Expenditure Year-to-Date Summary Report

G. Daleiden noted staff will bring a recommendation for a modification to target reserve balances at the next meeting.

V. Zimmerle highlighted the following:

* The majority of grants received by First 5 Yolo are multi-year, and unspent funds can be rolled over into future periods.
* Some grants will not be continuing next year, most notably the F5 CA Dual Language Learner Grant will conclude on June 30, 2022 though First 5 CA may consider additional work in this area in the future.
* Rachel McFarland was recently hired to fill the Accounting and Office Support Specialist position. In her short time has made significant contributions. F5Y is grateful to the Commission for allowing this extra support for the agency.
* Staff expect to return with a recommendation to modify the Continuing Leveraged Programs Reserve to increase the amount to ensure effective and continuous operation of multi-year programs.
* The Commission previously voted to allocate funds to the Yolo County Family Poverty Reduction Pilot and the Yolo Crisis Nursery (YCN) Capital Campaign which were planned to be expended in FY21-22. Staff now expect Yolo County and YCN will be ready to receive those funds in FY22-23 and as such, the funds will be shifted from the FY21-22 to the FY22-23 budget.
* The funding from Proposition 10 for F5Y has been decreasing over time, requiring more diverse funding streams and maintaining healthy reserves. Cash reserves help to support multi-year projects while leveraging funds with complicated fundings streams that may not disburse in a timely manner.

Regarding safety in the workforce, Staff explained that F5Y is holding remote meetings for the time being during the State of Emergency in California. The International House-Davis patio is reserved to host an in-person commission meeting in June.

The F5Y office is small and has air purifiers, but the windows can’t be opened, and the door opens to an interior hallway. During the pandemic, it has largely been used as storage space for partners providing large volumes of concrete supplies/supports or for various F5Y programming materials. The lease term is for 2 years and expires in August of 2023.

***Accept Q3 FY22 Revenue and Expenditure Year-to-Date Summary Report***

**Motion:** J. Rexroad **Second:** V. Sulpizio

V. Zimmerle took a roll call vote. Motion carried unanimously.

Item #13: Review First 5 Yolo FY18/19-23/24 Strategic Plan Annual Update Draft

G. Daleiden clarified that annually the Commission reviews and/or updates the Strategic Plan per State Statute to continue to receive funding from the State. This year was a simple Plan update including updates to the Commissioner and Staff List and the sustainability section. The Funding Plan will be updated as well and will be addressed separately in Item 14.

V. Sulpizio requested that “Hull” be dropped from her name on the Plan and other documents to simplify.

Item #14: Review Proposed Funding Plan FY22/23

G. Daleiden noted changes are limited as The Plan for FY22/23 reflects what has been approved for a multi-year Plan with several multi-year programs. Programs or contracts not continuing in FY22/23 are removed.

V. Sulpizio inquired if the contract budgets consider any increase in staffing/resources needed as programs are grappling with finding qualified staffing and retaining a skilled workforce.

Staff confirmed that the contract amounts reflect the best estimates of needs for the coming year, considering any acceleration of costs balanced with the total dollars available. The List is compiled after having communication with our funded partners. The one-time staff wellness allocation that The Commission approved during the pandemic was intended to address program staff turn-over.

V. Zimmerle noted that Funded partners have the flexibility within their individual contracts to propose changes to line items within their contract budgets to ensure the funds available meet each funded partner’s needs. Throughout the year, if partners need to make modifications, First 5 Yolo’s Executive Director can grant approval, as appropriate.

Item #15: Accept Report on Part 2 of Fiscal Half-Year 1 2022 Performance Measures

G. Daleiden noted F5Y collects performance measures from partners to review progress. F. Montagna and M. Ortigas provided updates and highlights on early learning, child health, and safety performance measures as outlined in attachments 15A and 15B. M. Ortigas previously reported on The CHILD Project: Road to Resilience at the last commission meeting.

F. Montagna noted that:

* Davis Arts Center did not offer programming in Fiscal Half Year 1, 2021-22 (FHY1 2022) in anticipation of re-opening the Arts Center and delivering in-person services beginning in FHY2 2022.
* COVID-19 support, and resources were provided for participants in IMPACT 2020 such as air purifiers and COVID-19 test kits.
* Yolo County Office of Education has increased their recruitment of new providers to participate in IMPACT. Yolo County Library is offering Early Literacy Trainings delivered in the community offering a pathway for participation in additional Early Literacy Training and support delivered by YCL.
* Yolo County Children’s Alliance and RISE are offering Family, Friend, and Neighbor (FFN) coaching.
* The Dual Language Learner Expansion (DLLE) effort, a one-time grant funded program, provides support for childcare providers serving DLL children and families using Sobrato Early Academic Language (SEAL) Professional Development curriculum training. Woodland Joint Unified and Yolo County Office of Education have done remarkable work in implementing this effort.

S. Brown suggested to add text regarding how many people are making up the percentages shown in clear impact/ report data for clarity.

M. Ortigas noted:

* Help Me Grow’s (HMG) primary focus is to promote developmental screenings.
* Unique to Yolo County, Help Me Grow is linked to In-Home Therapy for Caregivers.
* UC Davis MIND institute offered some trainees with a background in early intervention to collaborate with HMG and F5Y develop user friendly plain language materials to increase awareness of developmental screening and help parents to know when to ask for help.
* F5Y was able to expand eligibility criteria for In-home therapy for caregivers with children up to age 5.
* Developmental playgroups are meeting a huge gap in the state in access to early intervention and support services.
* YCN intervention provided more than their contracted amount of emergency slots. This support is critical as it has helped provide respite to families and given a safe place for their children to stay to prevent injuries or other harm.
* Attachment Biobehavioral Catch Up Yolo Crisis Nursery (ABC YCN) is currently open for families already involved, and in the last year it was opened it up to families at risk of Child Welfare Services (CWS) involvement on a case-by-case basis, as approved by County CWS.
* Family Hui requires families join at the same time, and there were some challenges engaging families virtually. It is most effective in-person, and some families struggled with virtual set-up. However, the team put a lot of effort into outreach with local and broader organizations and supporting parent leaders in 1:1 coaching as needed. They are in the middle of engaging a new cohort as of today, so the data for that group is expected at the end of The Fiscal Year.

H. Kellison asked staff to consider an alternative name for the Emergency Childcare Slots to avoid confusion with general “childcare.”

***Accept Report on Part 2 of Fiscal Half-Year 1 2022 Performance Measures***

**Motion:** J. Rexroad **Second:** M. Roberts

K. Jakowski was absent at this item, departing at 3:58pm.

V. Zimmerle took a roll call vote. Motion carried unanimously.

Item #16: Executive Director Report

G. Daleiden provided the following updates:

* F5Y will be applying as a tri-county region with First 5 Placer and Sutter for the First 5 California Refugee Support Grant. Direct service partners YCCA and International House-Davis will be subcontractors on this grant, should it be funded.
* The Deputy Director received a merit step increase after receiving a positive Performance Evaluation Review.
* First 5 Yolo has a role as one of about 15 partners in a First 5 Association Policy Center Home Visiting Think Tank which also includes First 5 CA. The Think Tank will continue to meet over the summer to create recommendations for home visiting for the Governor’s Office and other State agencies. This effort will also help align local First 5 priorities across CA.
* The Little Pioneers Childcare Center in Winters is the only childcare center in City of Winters. F5Y was alerted by S. Brown and F. Montagna that The Center is losing its space at a local church which as hosted for many years. F5Y is working with District 2 Supervisor Saylor, parents, and the City Manager, to see if they can extend the timeline to find a new site. F5Y will be able to provide funding support for a remodel or retrofit at a new site under the newly approved ARP Childcare Package.

Item #17: Commissioner Report

V. Sulpizio noted that she very much appreciated her visit to Yolo Crisis Nursery, and that, along with Supervisor Villegas’ Office, they have agreed to meet to strengthen connections in West Sacramento. YCN noted they need summer clothes for children 2-6 years old, which V. Sulpizio will be delivering from a collection effort in West Sacramento.

H. Kellison recommended watching the news on the following day because exciting news is expected to be released from Yoche Dehe Wintun Nation.

Item #18: Chair Adjournment

***H. Kellison called for a motion to adjourn the meeting.***

**Motion:** V. Sulpizio **Second:** N. Arnold

Meeting ended at 4:20 pm.

Next Commission Meeting scheduled:

June 8, 2022 on the Hagan Room Patio at International House, Davis.