



The First 5 Yolo Children and Families Commission met on the 20th day of October, 2021

NOTE: This meeting was held via teleconference, pursuant to AB361.

Commissioners in Attendance:

Jim Provenza, Karleen Jakowski, Sally Brown, Heidi Kellison, Nicole Arnold, Melissa Roberts, Jennifer Rexroad*, Garth Lewis*

Staff in Attendance:

Gina Daleiden, Melina Ortigas, Victoria Zimmerle

Public in Attendance:

Justine Jimenez

ADMINISTRATIVE AGENDA

Item #1: Call to order

Chair Provenza called the meeting to order at: 3:02pm.

Item #2: Roll Call

V. Zimmerle took a voice roll call.

Late: J. Rexroad arrived at 3:06pm, G. Lewis at 3:30pm.

Item #3: Approval of Agenda

Approve Agenda

Motion: H. Kellison **Second:** K. Jakowski

V. Zimmerle took a roll call vote.

Motion carried unanimously.

Item #4: State of Conflict and Recusal

None.

Item #5: Public Comment

None.

Item #6: Updates from the Chair

First 5 Yolo received priority American Rescue Plan (ARP) project funding for Welcome Baby in the amount of 2 million dollars from the County. Contracts are currently under development at the County to allow the start of the project which is particularly important given the alarming statistics on low-birth weight and prenatal care, etc. At the Maternal Child and Adolescent Health Advisory Board meeting, the question was raised about whether Welcome Baby's criteria for program entry would expand with the recent Medi-Cal expansion.



There are still pending funding requests with the County for childcare and for the Yolo Crisis Nursery, among others.

K. Jakowski shared that she will be the lead for the Child Youth and Families workgroup for the ARP process. The task at hand is to take a step back and use the data and reports available to identify what the current needs and projected needs may be for children, youth, and families due to the pandemic's impact on the community. This workgroup is to inform the Board on priorities and then following that, they will develop a process for allocating funds to the specific proposals. All feedback from the workgroup, which is led by the CAO's liaison Jill Cook, will be going to the Board of Supervisors on November 23rd. K. Jakowski noted that J. Cook is an excellent addition and is confident that they will have the right people at the table.

Executive Director recommends approval of Consent Agenda Items 7-11.

Item #7: Chair Approve First 5 Yolo Commission Meeting Minutes from 9/01/21

Item #8: Chair Approve First 5 Yolo Finance Committee Meeting Minutes from 10/11/21

Item #9: Chair Receive Sponsorship Report for Davis Phoenix Coalition's Upstander Carnival

Item #10: Chair Approve Addition of Two Steps to Salary Scale of Fully Grant Funded QCC Program Officer Position

Item #11: Authorize Remote (teleconference/videoconference) Meetings by Finding, Pursuant to Assembly Bill 361, that Local Officials Continue to Recommend Measures to Promote Social Distancing as a Result of the COVID-19 Pandemic.

It was noted that in Item 12 of the September 1, 2021 Meeting Minutes, there is missing language under number 2 which should note the Commission's intention to set aside the remaining portion of the Unassigned Balance available for allocation, that was not allocated at that meeting, for leveraging First 5 Yolo ARP projects. First 5 Staff will correct the minutes.

Approve consent agenda items 7-11 with corrections to the meeting minutes on item 12 as agreed.

Motion: H. Kellison **Second:** N. Arnold

V. Zimmerle took a roll call vote.

Motion carried unanimously.

Item #12: Allocate \$125,000 of Unrestricted Fund Balance to support First 5 Yolo's Welcome Baby American Rescue Plan Project

At the First 5 Yolo Commission Meeting on September 1, 2021, the Commission set aside some of its unrestricted fund balance for anticipated leveraging with American Rescue Plan funding.

First 5 Yolo is fortunate to have been funded for one of the four priority projects to meet urgent needs. The BOS allocated \$2 million to Welcome Baby, which is approximately two-thirds of the total projected cost of \$3.125 million cost.



Now that Welcome Baby has been approved by the County, the Executive Director and Finance Committee recommend formally allocating \$125,000 of unrestricted Fund Balance to the project, leaving approximately \$1million that is actively being sought from city partnerships.

Allocate \$125,000 of Unrestricted Fund Balance to support First 5 Yolo's Welcome Baby American Rescue Plan Project

Motion: H. Kellison **Second:** S. Brown

V. Zimmerle took a roll call vote.

Motion carried unanimously.

Item #13: Chair Public Hearing: FY20/21 First 5 Yolo Annual Report to the Legislature and First 5 CA

G. Daleiden noted that the annual report is provided to First 5 California every year to, in part, ensure funding for Proposition 10. Filing is due at the end of October and requires Commission approval prior to submission. There are three portions to the report: the financial piece, the demographics, and a narrative evaluation summary and highlights.

Opened public hearing at: 3:16pm

No public comment or written testimony.

Closed public hearing at: 3:17pm

Item #14: Accept FY20/21 First 5 Yolo Annual Report to the Legislature and First 5 CA

Commission discussion on this item was held in the previous item, Item #13.

Accept FY20/21 First 5 Yolo Annual Report to the Legislature and First 5 CA

Motion: J. Rexroad **Second:** S. Brown

V. Zimmerle took a roll call vote.

Motion carried unanimously.

Item #15: Public Hearing: FY20/21 Independent Financial Audit

G. Daleiden noted she is pleased to present a clean audit thanks for the incredible amount of work V. Zimmerle undertook this past summer with the auditor. S. Brown noted that Finance committee, which includes J. Rexroad and S. Brown, met with G. Daleiden and V. Zimmerle to review the audit and fiscal reports and were happy to hear it was a clean audit.

V. Zimmerle noted that, in the opinion of the auditor, the financial statements were presented fairly with no audit findings. First 5 Yolo is also subject to a compliance audit to ensure the agency is in compliance with all requirements of the Prop 10 statute and that audit was also clean. Additionally, while the auditor does not issue a formal opinion, they do review internal controls and accounting practices for the purpose of conducting the audit and found no material deficiencies.

V. Zimmerle also reviewed the financial statements noting the Commission's Net Position of \$1,660,676, Fund Balance of \$2,483,105, and administrative cost rate of 9.1%, as well as the net Pension and OPEB



liabilities. Net Position serves as an indicator of the overall financial health of the Commission and the Fund Balance is indicative of resources currently available. The Commission continues to be in good health.

The Fund Financial Statements are prepared on the modified accrual basis of accounting which takes into account the timing of receivables. The Commission had one receivable, a reimbursement from the State that was not received within the period of availability (90 days) and will therefore be realized in Fiscal Year 2021-2022. Sometimes and particularly as the Commission leverages more funding, payments are received late. The Commission's Unassigned Balance serves as a cash flow reserve which allows service providers to continue to receive payment from First 5 Yolo without interruption.

First 5 Yolo maintains funds in an investment pool fund that the County manages and per Governmental Accounting Standards Board (GASB) requirements, is required to do a fair market valuation of all assets. This year First 5 Yolo had an unrealized loss on investments compared to last year when there was an unrealized gain.

First 5 Yolo's revenue and expenditure summary reports reflect the governmental fund. As such, the FY21 Revenue and Expenditure Summary Report was updated to reflect the late receivable, FMV adjustment and a couple other immaterial adjustment will be brought to a subsequent Commission meeting for review and acceptance.

Commissioners reviewed and asked questions.

H. Kellison commended V. Zimmerle and noted that it is fortunate to serve on a commission where there is so much confidence in the ability of the financial officer and staff.

Open public hearing at: 3:35pm

Public comment: none

Close public hearing at: 3:36pm

Item #16: Approve and Accept FY20-21 Independent Financial Audit

Approve and Accept FY20-21 Independent Financial Audit

Motion: H. Kellison **Second:** J. Rexroad

V. Zimmerle took a roll call vote.

Motion carried unanimously.

Item #17: Receive FY20/21 Q4 Funded Partner Performance Measure Summary Report

M. Ortigas provided an update on performance measure reports from funded partners. CHILD Project: Road to Resilience (R2R) highlights were presented in a user-friendly infographic created by LPC Consulting Associates (outside evaluator). The infographic has received a lot of positive feedback from partners, as they are better able to use it to talk about the project with various stakeholders. Highlights noted were:

Teamwork on R2R has been tremendous and new data on family goals highlights family-centricity of the services. Some families may leave for a variety of reasons without completing an exit survey, and to



have this data to capture the ongoing work of home visitors to help families set their own goals and follow up has been a great addition. Results noted that a majority of the families met the goals they set, and health outcome metrics that tie to health care improvement metrics, HEDIS (postpartum visits, well child visits, and immunizations), were higher for R2R when compared to the overall clinic rates.

ABC and YCN had 0 entries or re-entries into Child welfare. YCN helped provide childcare slots above and beyond their contracted amount and supported with a critical childcare shortage primarily serving essential workers.

Across partners, language barriers and childcare shortages were noted challenges.

HMG and Maternal Mental Health led to improved parenting and mental health/functioning. Family Hui served the most linguistically diverse population with 50% of their families speaking Farsi. East Asian languages are currently not served in home visiting or many other early childhood services. Family Hui and HMG partnered to translate some developmental screening materials for Farsi-speaking families which will support a gap in the community.

G. Daleiden thanked K. Jakowski for her partnership to make ABC, HMG, and Maternal Mental Health possible, and to help those programs take off and reach more families and serve them in different ways. Chair Provenza noted the results were positive and it was noteworthy that parents noted feeling they received the services they needed, which is not always the case with some programs.

H. Kellison complimented M. Ortigas for the great work to condense decisions that sometimes seem intangible into a format that makes the Commission's advocacy so much more effective.

Item #18: Executive Director Executive Director Report

- G. Daleiden noted that First 5 Yolo Staff has a 100% compliance with the adopted vaccine policy.
- Chair Provenza agreed that Commissioners can connect with G. Daleiden to confirm their vaccine status in compliance with the vaccine policy as well.
- YCOE will be hosting a vaccine clinic with First 5 Yolo for children 5-11 on November 13th and would like to have volunteers. G. Daleiden encouraged everyone to volunteer. Lori Duisenberg will be supporting with distributing some supplies, such as teddy bears, at the event and will need volunteers to support with that and putting items into trunks of cars. Yolo County will train the volunteers.

Item #19: Commissioner Reports

H. Kellison and Jane Eadie, who is leading the Yolo Crisis Nursery's 6.5 million dollar Capital Campaign, met with Cecilia Aguiar-Curry's office. They are asking for 1 million dollars of state funds toward the efforts and will also be asking Senator Dodd's office to have both houses aligned. There may be an opportunity to have Commissioners express support around Crisis nursery operations. In particular, the County partners to provide information needed to justify the budget asks in the next State budget cycle, likely in February. Chair Provenza expressed his support and suggested having a Board of Supervisors motion as well.

G. Daleiden announced that District 1 representative, Dawnté Early West resigned from the Commission. She has an important new position, having been elected to City Council in West Sacramento.



G. Lewis noted YCOE is leading the charge of expanding transitional kindergarten (a statewide initiative). They are in the process of launching a workgroup which will begin in early November. The 2021 budget investment includes an expansion of transitional kindergarten beginning with the 2022-23 school year, with all 4-year-olds being eligible by the 2025-26 school year, as well as expanded preschool slots and childcare slots, over 200,000 across the state over the next 3 years. Each school district is required to submit by June 30, 2022, a plan that outlines their five-year implementation for the expansion of transitional kindergarten. YCOE will be calling a representative of First 5 Yolo to sit on the workgroup in November. This is a major investment from the state to expand early learning. G. Lewis expressed his excitement for this plan. The intent is to support a mixed delivery model in the county as there are lots of opportunities to work across public, private care providers, and school providers.

Gail Nadal is staying for this year and will be leading the charge for YCOE and coordinating with the school districts.

G. Lewis needs a representative from First 5, and they can be staff or a commissioner.

Item #20: Adjournment

Meeting adjourned at: **3:59**

Next Commission Meeting scheduled:

November 10, 2021 via Zoom