

FIRST 5 YOLO
Commission Meeting Minutes
October 10, 2018

The First 5 Yolo Children and Families Commission met on the 10th day of October, 2018 at First 5 Yolo, 502 Mace Blvd. Ste. 15, Davis, CA 95618.

Commissioners in Attendance: Jesse Ortiz, Francisco Castillo, Jenn Rexroad, Jim Provenza, Nichole Arnold, Sue Heitman (via teleconference), and Jennie Pettet (via teleconference)

Staff in Attendance: Gina Daleiden, Lauren Adams and Victoria Zimmerle

Public in Attendance:

Item #1: Call to order

J. Provenza called the meeting to order at 3:06 p.m.

Item #2: Roll Call

Absent: Sally Brown and Heidi Kellison

Item #3: Approval of Agenda

Chair J. Provenza deemed it approved.

Item #4: State of Conflict and Recusal

None.

Item #5: Public Comment

None.

Item # 6: Updates and Announcements from the Chair

None.

Item # 7-9 Consent Agenda

7. Approve 9/12/18 Commission Meeting Minutes

8. Approve 10/1/18 Finance Committee Meeting Minutes

Approve consent agenda items 7-8.

MOTION J. Ortiz **SECOND:** N. Arnold Motion carries unanimously

Item #9: Public Hearing: FY17/18 First 5 Yolo Annual Report to the Legislature and First 5 CA

G. Daleiden noted that the Annual Report to the Legislature and First 5 California is required by statute every year. First 5 CA will use the information collected from all 58 counties to compile its Annual Report. The information contained in Attachment A is representative of Yolo's numbers for FY17-18. The Report is in a new format for this year, and thus some of the classifications may differ from those in the past as well as those used by locally by county First 5's.

G. Daleiden thanked staff and S. Edson, who filled in during L. Adam's absence, for their good work given the new system. The attachment provided is in draft form and will be finalized prior to submission to First 5 CA.

OPEN PUBLIC HEARING at 3:10pm. Chair Provenza opened the Public Hearing. No public comments.

CLOSED PUBLIC HEARING at 3:11pm.

Item #10 Accept FY17/18 First 5 Yolo Annual Report to the Legislature and First 5 CA

G. Daleiden provided an opportunity to answer questions from the Commission. The Commission did not have any questions regarding the First 5 Yolo Annual Report to the Legislature and First 5 CA.

Accept FY17/18 First 5 Yolo Annual Report to the Legislature and First 5 CA

MOTION F. Castillo

SECOND: J. Ortiz

Motion carries unanimously

Item #11: Public Hearing: FY17/18 Independent Financial Audit

V. Zimmerle reviewed the Audited Financial Statements for Fiscal Year ending June 30, 2018 noting the following:

- Staff is pleased to report that there were no findings in this year's audit, nor findings related to compliance or internal controls, though internal controls and compliance are not formally audited.
- The Commission's total revenues FY18 were \$1,717,193, slightly higher than projected as a result of higher P10 revenues than budgeted and P56 backfill (earned in FY16/17 and distributed in FY17/18).
- The Commission's net position is \$191,264, a decreased over the prior year of \$81,882 as a result of the implementation of Government Accounting Standards Board statement No. 75, which changed reporting requirements related to the Commission's OPEB liability and its presentation on the financial statements. While net position decreased as a result of this new standard, First 5 Yolo remains in good financial health both in the short and long term.
- While net position decreased, the Commission's ending fund balance increased by approximately \$85,000 over the prior year and is \$1,354,621.
- First 5 Yolo staff participate in CalPERS and OPEB as Yolo County employees. As a result of staffing changes over the last 2 years, the Commission's proportionate share of the CalPERS cost plan has decreased, decreasing its long-term pension liability
- Of total expenditures administrative costs for FY18 were 10%, program costs were 84%, and evaluation costs were 6%.
- On Pg 6, the "Statement of Net Position Comparison" includes a typo that needs to be corrected (6/30/17 should read 6/30/18).

G. Daleiden mentioned that the auditor noted that "staff has made great strides in improving the efficiency and controls within the Commission, including reconciling County reports to internal reports and organization of files and permanent records," which is a product of improved communication and interface with Yolo County and First 5 and increased capacity of First 5 Yolo staffing.

J. Ortiz asked about how the auditor was selected and if the auditor will be change in the coming years. G. Daleiden noted that JensenSmith CPAs was selected through an RFP process and that this is the second of a three year engagement. JensenSmith CPAs works with several similar-sized First 5 Commissions.

OPEN PUBLIC HEARING at 3:21. Chair Provenza opened the Public Hearing. No public comments.

CLOSED PUBLIC HEARING at 3:22

Item 12: Approve and Accept FY17/18 Independent Financial Audit

Commissioners did not have any additional questions.

Approve and Accept FY17/18 Independent Financial Audit with the edit on pg. 6

MOTION N. Arnold **SECOND:** F. Castillo Motion carries unanimously

Item #13: Authorize Maternal Mental Health Services Contract with CommuniCare Health Centers

G. Daleiden shared that this is a moment of great opportunity, as the Commission is in a position to better coordinate its programs to work together. During FY18, Help Me Grow (funded in part by MHSA-PEI funds) staff at Children’s Therapy Center were not hired at the beginning of the fiscal year, leaving about \$28,000 in First 5’s MHSA contract at the close of the fiscal year. The Commission is recapturing these funds that it would have otherwise been unable to use. In working with HHSA (thank you to Commissioner J. Pettet) the Commission is able to add Maternal Mental Health therapy services to the scope of HMG which will support the maternal mental health work of HMG. This will allow coordination with partners working with HMG (e.g., the CHILD Project, and home visitation), and will open access to services identified as necessary through HMG screening. This therapy can happen in the home, which is helpful for new mothers with brand new infants. While it is a limited amount of one-time funding, it will provide some needed care.

J. Provenza asked how the Commission was able to find this opportunity. G. Daleiden shared her thanks for Supervisor Saylor, who in a conversation about needed maternal mental health services inquired about unspent MHSA funds at Yolo County and whether those funds could be used to provide a service similar to the Moving Beyond Depression services (formally funded by Yolo County) being discussed. This conversation triggered thinking about First 5 Yolo’s unspent funds in the MHSA HMG contract, and G. Daleiden reached out to J. Pettet and HHSA to explore this possibility.

J. Pettet noted that HMG is able to help identify needs for young children very early, and that this is the tip of the iceberg of the potential of HMG.

J. Provenza expressed thanks to Commissioner Pettet and Supervisor Saylor for their creative thinking and support in making this happen.

Authorize Maternal Mental Health Services Contract with CommuniCare Health Centers

MOTION: S. Heitman **SECOND:** J. Rexroad Ayes: J. Ortiz, F. Castillo, J. Rexroad, J. Provenza, N. Arnold, and S. Heitman

Abstention: J. Pettet

Item #14: Receive Executive Director Report

- G. Daleiden recently attended the second First 5 leadership training. She noted that now there is a very close network of First 5 leadership from 18 variously sized First 5's. The group discusses common issues, strategies, and at the last meeting looked at human centered design (listening to service recipients and the funded service providers to guide improvements and changes in work). It is a wonderful support network for anything that group members need. The next convening is at the end of January and the group will all also see each other at the First 5 Association meeting in December.
- Launching the CHILD Project Pilot has required a slightly longer runway to get going as partners are working to iron out the process which will ultimately help poise the Commission for expansion of the project should opportunities for expansion arise. The HFA assessment worker is partially embedded at CommuniCare and the first home visits are expected to begin in the next 1-2 weeks. G. Daleiden has opened the First 5 Yolo offices to the home visitor and the assessment worker to help support them in not having to travel between Davis and Woodland for lack of working space.
- There are now only 10 remaining First 5's embedded in county departments and there is a move for First 5's to gain the type of independent authority built into the First 5 Yolo model to allow greater flexibility, nimbleness, and cost savings. Especially for smaller counties, the costs of remaining a county department, or part of a county department can be significant, and it is much more difficult to do the community work necessary to garner support and in-kind or monetary contributions. There are currently organizational studies happening to support the moves of some county department First 5's to a model more like Yolo. G. Daleiden has done an interview with the consultants working on the studies and they have requested to potentially speak with Commissioners. G. Daleiden requested that Commissioners, if available, speak with the consultants, if contacted.

Item # 15: Receive Reports from Commissioners

- J. Provenza noted that a couple new Yolo County statistics have come out and while many of the numbers are positive, he noted that the number of Yolo County child residents in preschool has gone down. The Commissioners discussed the data sources for this type of statistic and expressed a desire to look further into the data source and time period covered as many databases and reports publish information on different time periods, to ensure the Commission had the most up to date number. Additionally, he noted that smoking rates have gone up primarily as a result of vaping, creating new health concerns for children and families.
- J. Ortiz shared that he will be attending a meeting in Paso Robles to meet with county superintendents of schools and district attorneys to discuss the "school to prison pipeline" and possible solutions.
- S. Heitman shared that the Esparto Park and Pool project is on track, and offered a thank you to former Commissioner Jill Cook for her assistance. Additionally, the Commission will have a new Commissioner, Melissa Roberts, likely by the next meeting. S. Heitman shared that Melissa Roberts has experience with special needs children and understands well the needs of District 5 and the needs of young children. M. Roberts is married to Anthony Roberts, who is the Tribal Chair. Finally, S. Heitman announced that she has been appointed by the Tribe to the Compact Credit Advisory Committee. For conflict of interest purposes, and has come off her other local boards but is excited to carry her knowledge and experience on local boards, including First 5 Yolo, into this new position. Finally, she offered a congratulations to G.

Daleiden, who recently received a Woman of the Year award from Congressman Garamendi's office. G. Daleiden expressed thanks and offered her congratulations to S. Heitman, who also received the award.

Item #18: Adjournment

The meeting was adjourned at 3:45 p.m. The next Commission Meeting will be November 14, 2018 from 3-5pm at the First 5 Yolo, 502 Mace Blvd. Ste. 15, Davis, CA 95618.