



SPECIAL MEETING MINUTES

The First 5 Yolo Children and Families Commission met on the 14th day of August, 2019 at First 5 Yolo 502 Mace Blvd. Ste. 11, Davis, CA 95618.

Commissioners in Attendance: Jim Provenza, Sally Brown, Jenn Rexroad, Nichole Arnold, and Melissa Roberts

Phone-in: Nichole Sturmfels

Staff in Attendance: Gina Daleiden, Victoria Zimmerle, Melina Ortigas

Item #1: Call to order

J. Provenza called the meeting to order at 11:01 a.m.

Item #2: Roll Call

A Quorum was present. Nichole Strumfels called into the meeting. Absentees were: Jennie Pettet, Garth Lewis, Heidi Kellison

Item #3: Approval of Agenda

MOTION: M. Roberts **SECOND:** J. Rexroad
Motion carries unanimously.

Item #4: Statement of Conflict and Recusal

There was no statement of Conflict ad recusal.

Item #5: Public Comment

There was no public comment.

Item #6: Updates and Announcements from the Chair

There were no announcements.

Item #7: Consent Agenda

7. Receive Sponsorship Fund Allocations Reports for CommuniCare Health Centers—I Dig CommuniCare: Planting the seeds of Wellness, Yolo County Health and Human Services Agency-Child, Youth & Family Branch, Quality Improvement Recognition Event, Circling Services Event, and All Staff Meeting, and Yolo County Children's Alliance- 4th annual Community Baby Shower.

Approve Consent Agenda (Item #7)

MOTION: N. Arnold **SECOND:** Jenn Rexroad

Motion Carried unanimously

Item 8: Approve Contracts for NPP and Evaluation Services

Staff and N. Sturmfels and S. Brown (Commissioners who served on the RFQ selection panel) described the recently completed RFQ process for both Nurturing Parent Program and Evaluation Services. Commissioners discussed the RFQ application process.

There was consensus that both contractors (RISE Inc. and YCCA) selected to carry out the Nurturing Parenting Program demonstrated sufficient experience in the community and understand got of the specific needs of the service area. Both contractors have prior experience conducting NPP. RISE Inc. was part of the pilot NPP project with First 5 Yolo and YCCA conducted the program independently for approximately four years. RISE Inc. will be responsible for the 27-week program and YCCA will implement the 10-week courses.

The Evaluation Services RFQ received three well-qualified applicants. LPC was selected as they demonstrated strong capacity to relay information to a diverse audience and have advanced data skills to work with a variety of databases as well as support with capacity building. There were questions raised regarding the budget the Contractor allocated for R2R compared to the annual report to First 5 and Local Evaluation. The R2R project will likely require more effort than the quality checks planned for First 5 reporting. This topic will be further discussed with the Contractor/LPC during the initial scope of work meeting to further clarify First 5 Yolo expectations and agree on an appropriate budget.

The Community member for the Evaluation RFQ was unable to attend the selection meeting due to an emergency situation.

Award and Authorize Funded Program Contracts for Nurturing Parenting Program and Evaluation Services for FY2019/20

MOTION: M. Roberts **SECOND** S. Brown

Motion carried unanimously.

Item #9: Executive Director Report

Partnership Health Data Sharing Agreement

G. Daleiden provided an update on the agreement with Partnership Health to help review the impact of Help Me Grow in Yolo County. First 5 Alameda ran a study comparing the Medi-Cal claims data of HMG participants versus non-participants and a key finding was that HMG was able to identify problems 2 years earlier on average. First 5 Yolo intends to run a similar study with Partnership Health and County HHSA's Karen Larsen was very helpful in fast-tracking the draft of the data sharing agreement with Partnership Health.

With increased screening and identification efforts, J. Rexroad asked if there were plans for Partnership Health to build capacity to better serve the community. G. Daleiden confirmed the shortage in services for identified cases has been a problem about which partners like HMG have

voiced concerns. G. Daleiden will follow up with Partnership Health about their plans for capacity building, while First 5 Yolo will implement a scholarship early mental health training program for local providers with a one-time MHSA grant this year. Initially, when First 5 Yolo was exploring the Mental Health Training Cohort Scholarships (meant to address the shortage of qualified early-childhood mental health professionals in Yolo County), Partnership Health indicated West Sacramento was especially underserved. This led to making West Sacramento a target service area for the Early-Childhood Mental Health Training Cohorts.

R2R Update:

G. Daleiden will be meeting with CCHC to finalize consent forms and legal documents for the R2R project- specifically on the pathways and intent of data sharing.

There is currently a two-month delay with the final execution of the contract with Office of Child Abuse Prevention (OCAP) due to language changes that will be required in the scope of work. The State's legal department asked OCAP for changes to help strengthen the data collection and privacy language in all of the contracts, given the work with vulnerable populations. OCAP also added language to the SOW to include their revised plan to have the CPHS IRB review the project as a component of it will now be conducted as a research study. The IRB is expected to review the submission in October 2019. This additional research component will add another layer of complexity to the project, but will likely yield data to help better serve the population.

The unspent funds (due to the delay in service start) may be utilized for evaluation and database build-out considering the requirements in the SOW will necessitate a more robust database and additional formal written processes related to data management and obtaining informed consent. First 5 Staff had anticipated the need for a central database for the project and were reviewing potential vendors for a database prior to receiving the new information from OCAP, and so the work to put a system in place has already begun.

G. Daleiden requested for the Commission allow flexibility with the First 5 Yolo contracts to accommodate any additional last-minute changes required by OCAP. First 5 Yolo will need to create budget adjustments for all R2R contracts. V. Zimmerle added that contracts will need prorating.

First 5 Staff Network- Inaugural Meeting

G. Daleiden also thanked the Commission for approving the first Network Staff meeting among local First 5s (Sonoma, Napa, Solano, and Yolo) to help foster staff development and collaboration. First 5 staff agreed that the meeting was productive and the network will build synergy and innovation. VZ added there are plans to build a shared resource area to house helpful documents such as Solano's Resiliency plan that can be very helpful for Yolo's R2R project and other First 5 programs.

Item #10: Commissioner Reports

J. Provenza thanked Commissioners for participating in the Review Committees for the RFQ process.

J. Provenza informed the commission that he attended a Juvenile Justice presentation and a portion of it covered early childhood and the link to prevention. J. Provenza was pleased to see HHS lead the discussion and ask that the BOS make early prevention and treatment a priority.

Commissioners commented and agreed that systems improvement should be prioritized as it is possible to make a greater impact on the population by focusing more efforts on the youngest children.

Item #11: Adjournment

J. Provenza adjourned the meeting at 11:35 a.m. The next Commission Meeting will be **September 11, 2019 from 3-5 p.m.** at the First 5 Yolo Office located at 502 Mace Blvd. Davis, CA 95618.

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