



The First 5 Yolo Children and Families Commission met on the 30<sup>th</sup> day of June, 2021

**NOTE:** This meeting was held via teleconference, pursuant to the Governor's Executive Order N-29-20 (March 17, 2020), available at the following [link](#).

**Commissioners in Attendance:**

Jim Provenza, Karleen Jakowski, Heidi Kellison, Jennifer Rexroad, Sally Brown, Nicole Arnold, Dawnté Early West, Melissa Roberts

**Staff in Attendance:**

Gina Daleiden, Melina Ortigas, Victoria Zimmerle

**Public in Attendance:**

None.

Item #1: Call to order

Chair Provenza called the meeting to order at **11:32am**

Item#2: Roll Call

V Zimmerle took a voice roll call.

Absent: Garth Lewis

Item #3: Approval of Agenda

***Approve Agenda***

**Motion:** H. Kellison    **Second:** D. Early

V. Zimmerle took a roll call vote.

Motion carried unanimously.

Item #4: State of Conflict and Recusal

None. J. Provenza noted this item could perhaps be removed from agenda as it rarely applies. Commissioners should inform the Chair of conflicts and recusals in advance.

Item #5: Public Comment

None.

**Regular Agenda**

Item #6: Authorize Expanded IMPACT2020 Funded Program Contract for Yolo County Office of Education to include Early Learning Coaching for FY2021/22.

G. Daleiden noted the Commission previously voted on the FY21/22 Contract List in June, but this piece of the IMPACT contracts was still to be determined. The expansion of the current contract with Yolo County Office of Education for Quality Counts California (QCC) IMPACT2020 will allow them to coordinate the public and private licensed sites under one umbrella, while First 5 Yolo continues coordinating the Family, Friend and Neighbor effort, the largest portion of the grant.



Chair Provenza noted there is no public in attendance for public comment.

***Authorize Expanded IMPACT2020 Funded Program Contract for Yolo County Office of Education to include Early Learning Coaching for FY2021/22***

**Motion:** H. Kellison                      **Second:** N. Arnold  
V Zimmerle took a roll call vote.  
Motion carries unanimously.

Item #7. Authorize the Executive Director to Execute a Lease Agreement for Certain Real Property (located at 502 Mace Blvd. Ste. 11, Davis, CA 95618) for Agency Business at a Rate of \$24,768 per Year and a Term of 2 Years.

Commissioners discussed and asked questions. J. Provenza thanked V. Zimmerle who drafted the bulk of the lease agreement for the building owners and noted that submitting the first draft of documents often helps protect the interests of your agency.

***Authorize the Executive Director to Execute a Lease Agreement for Certain Real Property (located at 502 Mace Blvd. Ste. 11, Davis, CA 95618) for Agency Business at a Rate of \$24,768 per Year and a Term of 2 Years.***

**Motion:** H. Kellison                      **Second:** N. Arnold  
No public comment.  
V Zimmerle took a roll call vote.  
Motion carried unanimously.

Commissioner updates and additional questions:

J Provenza mentioned G. Daleiden gave a perfect testimony in support of children’s programs at the Board of Supervisors Meeting for applications and other information about the American Rescue Funding.

V. Zimmerle requested that all Commissioners submit their signed authorization forms for Fiscal Year 2022, so these could be returned to the Finance department. The authorization form gives G. Daleiden authority to sign on all documents that need to be submitted to the county.

Commissioners noted the coming meeting will likely be held in -person. G. Daleiden noted she will check-in with the County on their policies for vaccinations and self-attestation for public meetings, especially for members of the public, and follow the strictest guidance. J. Provenza agreed it would be best to check with the County to confirm next steps.

K. Jakowski asked if a hybrid meeting could be considered for those unable to attend in person. First 5 Yolo policies do allow for individual commissioners to join remotely, according to Brown Act provisions.

Item #8. Adjournment

J. Provenza adjourned the meeting at 9:55a.m.



***Adjourn the meeting***

**Motion:** M. Roberts    **Second:** D. Early

V. Zimmerle took a roll call vote.

Motion carried unanimously.

Next Commission Meeting scheduled:

September 1, 2021 at 502 Mace Blvd. Davis 95618.