

FIRST 5 YOLO
Commission Meeting Minutes
June 13, 2018

The First 5 Yolo Children and Families Commission met on the 13th day of June, 2018 at First 5 Yolo, 502 Mace Blvd. Ste. 15, Davis, CA 95618.

Chair Jim Provenza called the meeting to order and the Commission convened in closed session for 1. Public Employee Evaluation and 2. Conference with Labor Negotiator at 3:00PM.

Commissioners in Attendance: Jim Provenza, Jenn Rexroad, Heidy Kellison, Nichole Arnold, Jill Cook, Sally Brown, Jesse Ortiz, and Sue Heitman

Staff in Attendance: Gina Daleiden

The Commission reconvened in open session at 3:54PM.

Commissioners in Attendance: Jim Provenza, Jenn Rexroad, Heidy Kellison, Nichole Arnold, Jill Cook, Sally Brown, Jesse Ortiz, and Sue Heitman

Staff in Attendance: Gina Daleiden, Lauren Adams, and Victoria Zimmerle

Public in Attendance: Justine Jimenez

Item #1: Call to order

J. Provenza called the meeting to order at 3:54 p.m.

Item 2: Report Out From Closed Session

H. Kellison and J. Provenza will meet with Gina to discuss her annual review.

Item #3: Roll Call

Absent: Francisco Castillo

Item #4: Approval of Agenda

Chair: J. Provenza deemed it approved.

Item #5: State of Conflict and Recusal

None.

Item #6: Public Comment

None.

Item # 7: Updates and Announcements from the Chair

J. Provenza announced that J. Cook, now in the County Deputy Administrator position, will be concluding her term on First 5 Yolo to allow a subject matter expert from a County Department to serve. She has served the Commission for 6 years, and her guidance and effort on the Commission will be missed. J. Provenza presented J. Cook with a gift from the Commission.

All Commissioners expressed their gratitude for the expertise she has shared with the Commission and her continued service in Yolo County.

3. New Line Item: CalPERS Trust includes supplementary CalPERS related contributions to Yolo County's newly established Section 115 Trust
4. New Line Item: Additional Funds Available for Program include projected funds at the close of the proposed strategic plan in excess of target fund balance levels spread across the life of the proposed strategic plan. The total for these funds across the life of the strategic plan is \$319,500.
5. New Line Item: Systems and Support includes contractor time related systems support (e.g., Website, Clear Impact, Social Media, etc.)
6. New Line Item: City of Davis Community Benefit funds includes dedicated funding to The CHILD Project Pilot, based on Davis City Council action May 29, 2018.
7. An error was noted in the revenue section of the proposed budget as the "Delta Conservancy MERP" revenues should have been allocated into the Administrative Cost Center and were left of unintentionally.
8. Operating Expense projections have been further refined based on having a better understanding of the actual costs of each line item. This results in a budgeted reduction to Operations of approximately \$24,000.
9. In an effort to maintain steady funding for programs across the life of the Strategic Plan, not all FY2019 anticipated revenues are projected to be spent during the coming fiscal year. This will allow for steady program funding near the end of the Strategic Plan when revenues are expected to decline.

Commissioners reviewed the proposed budget and asked for clarification about how Prop 56 backfill is determined. Staff noted that CA's Department of Finance is responsible for the determination of Prop 56 backfill and while the formula for calculation is unknown to First 5 at this time, backfill is anticipated to decline annually, as Prop 56 implementation did not impact cigarette consumption as much as originally anticipated. Cigarette consumption continues to decline at a rate of approximately 1-3% annually. The decline for FY18/19 is slightly less than originally anticipated.

Commissioners expressed a desire for additional information regarding the backfill calculation to ensure that First 5 receives its fair share, and noted that the First 5 Association may help in garnering that information.

IGT funding is tentatively budgeted for \$45,000 which is half of what was received the prior three years. These funds are not yet secured as and updated IGT policy will go to the Yolo County Board of Supervisors on July 10th. After the policy is adopted, First 5 will begin the process of seeking IGT funding and this line will be updated accordingly.

J. Cook noted that it is refreshing to understand the budget details, and noted the high transparency of the First 5 Yolo Budget.

Adopt FY 18/19 Budget.

MOTION: J. Ortiz

SECOND: J. Cook

Motion carries unanimously

Item 14: Public Hearing: Review and Adopt Long Term Fiscal Plan

G. Daleiden updated the Commission on the 5 year fiscal projections to illustrate the likely outcomes of particular courses of action or factors affecting the environment in which it operates. Out year projections are based on current, best available information and included historical information related to the previous 5 fiscal years.

OPEN PUBLIC HEARING at 4:25pm. Chair Provenza opened the Public Hearing.

No Public Comments.

CLOSED PUBLIC HEARING at 4:26pm.

Adopt Long Term Fiscal Plan.

MOTION: S. Heitman

SECOND: N. Arnold

Motion carries unanimously

Item #15: Public Hearing: Adopt FY 2019-2021 Strategic Plan

G. Daleiden reviewed the final draft of the FY2019-2021 Strategic Plan noting the following changes and additions to the “working draft” that have been submitted by Staff, approved by the subcommittee, and incorporated into the final draft of the Plan for acceptance by the full Commission:

1. First 5 Yolo’s Guiding Principles (p.4)—Third bullet changes the word “individual” to “disconnected” to better describe grants suiting more focused investments.
2. Sustainability (p.7)—The beginning Prop 10 allocation amount has increased to \$1.56 million and declines to \$1.45 million, per most recent F5 CA/State Department of Finance estimates.
3. Funding Plan (p.15)—Funding Plan “Additional Funding Available for Allocation to Programs” also increases to an estimated range of \$280,000-\$417,000.
4. References, Resources, and Contributions (p.21)—This page has been updated to include the full list.

OPEN PUBLIC HEARING at 4:27pm. Chair Provenza opened the Public Hearing.

No Public Comments.

CLOSED PUBLIC HEARING at 4:28pm.

J. Ortiz requested that the final copy of the Strategic Plan include the date of Commission Adoption.

The Commission noted the accomplishment of completing the Plan.

Adopt FY 2019-2021 Strategic Plan with the addition of the date of Commission approval of the Strategic Plan.

MOTION: S. Heitman

SECOND: J. Cook

Motion carries unanimously

Item #16: Approve FY 2018-2019 Contracts and Professional Services List

G. Daleiden briefly reviewed the Contracts and Professional Services list and noted the Commission is entering the first year of its new Strategic Plan. While it may be the intent of the Commission to award multi-year funding to some programs, First 5 Yolo contracts are awarded to providers as single year

contracts. The Commission has chosen to adopt a single year Funding Plan for FY18/19. Most FY18/19 contracts are renewals of existing contracts, or changes to existing contracts (meeting the sole source requirements), while more information about the changing landscape (as noted in the previous item on Strategic Plan) unfolds over the coming months.

The following information about individual contracts was detailed:

- First 5 Yolo is partnering with County of Yolo Health and Human Services Agency (HHS) to leverage First 5 Yolo funds and MHSA-PEI funds to expand and enhance Help Me Grow Yolo. First 5 Yolo has entered a contract with the County to fund HMG for three years, with the option to renew at the end of the third year. The HMG contract will be in its second year in FY18/19.
- First 5 Yolo is also partnering with HHS Child, Youth, and Families Branch to co-fund the Attachment and Bio-behavioral Catch-Up Program for families already involved with Child Welfare Services. This one-year contract began in June 2018 and ends June 2019, slightly out of sync with fiscal year timing to accommodate for specialized training in this evidence-based program offered in June 2018.
- First 5 Yolo is co-funding The CHILD Project Pilot with the City of Davis. The CHILD Project contract listed represents anticipated City of Davis Funds and First 5 Yolo's contribution to the project which allows the inclusion of some rural area residents along with Davis residents. Should additional City of Davis and/or private funds become available, the amount allocated may increase. This project is currently in planning stages.
- The \$57,312 for foster care will be pulled out for now, as the provider is fairly sure she will not be providing that service for next year.
- The Boost \$5,000 is authorized for negotiation, the details still need to be worked out with IMPACT personnel.
- All PSE teachers will be trained in NPP.

Approve FY 2018-2019 Contracts and Professional Services List, with a removal for \$57,312 for foster care services.

MOTION: N. Arnold

SECOND: J. Rexroad

Motion carries unanimously

Item #17: Executive Director Report

- First 5 Leadership Network Part 1
 - G. Daleiden is excited about the First 5 Network effort statewide. It will allow all the counties to make a coordinated effort at the state level and to better support each other locally.
- Possible Visit by F5 Santa Cruz, City of Santa Cruz to First 5 Yolo and City of Davis
 - City of Santa Cruz and First 5 Santa Cruz want to work with City of Davis and First 5 Yolo to learn from and support each other in leading edge cannabis-revenue policies. It is possible the County of Santa Cruz may attend. If so, First 5 will invite Yolo County representatives.
- Healthy Start Index and Birth Risk Mapping
 - Children's Data Network and Emily Putnam-Hornstein has a new project that will map all births and identify the areas of highest risk births in counties across the state.

Information is expected to be given to First 5's in November 2018.

Item #18: Commissioner Reports

J. Provenza shared that the Cannabis tax passed by 75%. Currently, the amount coming into the County is unknown, but the County will have a better idea in a year. Supervisor Provenza, the BOS Chair, CAO, and First 5 ED will work together to explore structural mechanisms for joint projects involving new funding from County cannabis revenues.

J. Ortiz noted that the County of Office of Education his hosting an event for Children Now on Friday September 28th. Margret Brodtkin will be the keynote speaker.

H. Kellison shared that she is on a state committee for victims of sexual assault. H. Kellison has been working on promoting preventative care and will be touring Yolo Crisis Nursery with the state committee to show the preventative work they are providing to the community.

Adjourn to Celebrate S. Heitman's 20 years of service for First 5 Yolo.

Item #19: Adjournment

The meeting was adjourned at 4:42 p.m. The next Commission Meeting will be September 12, 2018 from 3-5pm at the First 5 Yolo, 502 Mace Blvd. Ste. 11, Davis, CA 95618.