

FIRST 5 YOLO  
Commission Meeting Minutes  
May 9, 2018

The First 5 Yolo Children and Families Commission met on the 9th day of May, 2018 at First 5 Yolo, 502 Mace Blvd. Ste. 15, Davis, CA 95618.

**Chair Jim Provenza called the meeting to order and the Commission convened in closed session at 3:00PM.**

**Commissioners in Attendance:** Jim Provenza, Jenn Rexroad, Heidy Kellison, Nichole Arnold, Jill Cook, and Sue Heitman

**Staff in Attendance:** Gina Daleiden

**The Commission reconvened in open session at 3:47PM with nothing to report out.**

**Commissioners in Attendance:** Jim Provenza, Heidy Kellison, Jenn Rexroad, Jill Cook, Sue Heitman, and Nichole Arnold

**Staff in Attendance:** Gina Daleiden, Lauren Adams, and Victoria Zimmerle

**Public in Attendance:** Garth Lewis (representing YCOE), and Mariah Piepho

Item #1: Call to order

J. Provenza called the meeting to order at 3:47 p.m.

Item #2: Roll Call

Absent: Sally Brown, Francisco Castillo, and Jesse Ortiz

Item #3: Approval of Agenda

Chair: J. Provenza deemed it approved.

Item #4: State of Conflict and Recusal

None.

Item #5: Public Comment

None.

Item # 6: Updates and Announcements from the Chair

J. Provenza attended the First 5 CA Summit presented, with G. Daleiden, First 5 Santa Cruz, and First 5 Humboldt, on dedicating funding streams from cannabis-related revenue to early childhood. It was very well-received and a “hot topic.” Yolo County’s inclusion of “early childhood intervention and prevention” in the ballot language for the cannabis tax is leading edge among other jurisdictions. Yolo’s ballot language is being shared throughout the State as an example.

Item # 7-9 Consent Agenda

7. Approve 3/14/18 Commission Meeting Minutes

8. Adopt June 2018 Commission Calendar

9. Receive Sponsorship Fund Allocation Report (Maternal Mental Health Case Review and Week of the Young Child Family Night)

10. Report on Legislation

11. Adopt Policy Revisions to First 5 Yolo Administrative Policies and Procedures Chapters 2 & 23 (Contracting Policy & Use of Logo Policy)
12. Accept Report on Quarter 3 Funded Partners Progress

***Approve consent agenda items 7-12.***

**MOTION** J. Cook

**SECOND:** S. Heitman

Motion carries unanimously

Item #13: Receive the CHILD Project Update

G. Daleiden presented on The CHILD Project. At the First 5 Yolo meeting in March 2018, the Commission approved Strategies for Specific Goal Areas of the First 5 Yolo Strategic Plan. Under the Goal of Improving Systems and Networks, strategies include providing services “along a continuum of care” and reaching “highest-risk children and families at the greatest point of leverage, the earliest years, through expanded and improved assessment prenatally and at-birth, and direction to high-intensity home visiting and auxiliary services.” First 5 Yolo’s version of this model is The CHILD Project. The full working title is “The CHILD Project—Coordinated Healthy Interventions for Lifelong Development.” The latest update to the model is a proposed alternate point of entry for Child Welfare Service-involved families (identified by CWS). This is a coordinated, countywide model and is something to strive for. G. Daleiden noted the document as a “working draft.”

This is the model proposed to City of Davis for funding with cannabis-related community development. The Davis City Council is expected to formally approve a pilot project at its meeting on May 29. City staff has already indicated “strong support” for the foundation of The CHILD Project proposal.

CommuniCare has agreed to be a medical provider partner to reach MediCal families for such a coordinated system. The project includes an initial screening of prenatal families receiving services at CommuniCare. First 5 Yolo Executive Director is working with UC Davis Computer Science and Health Informatics to develop an administrative screen based on Emily Putnam Hornstein’s published research weighting risk factors. Families that screen at highest risk will be offered a 1:1 assessment to identify those qualifying for home visiting high-intensity services. Others are referred to lower intensity services. The total screened, assessed, and served is dependent upon funding available.

The intent of the project is to better identify and assess families and children, with multiple points of entry, and to increase access to services to high-intensity and other auxiliary services meeting individual needs. The goal of the project is to improve systems and networks, specifically to improve child health and safety.

J. Rexroad noted that in the continuum visual (Item 13 -attachment A), “Early Learning Programs” do not explicitly note the inclusion of quality childcare. It was suggested that the phrase be change from “Early Learning Programs” to “Early Learning/Quality Childcare” or “Early Learning (quality childcare and preschool).”

G. Daleiden offered to send the Davis proposal (previously reviewed by the Executive Committee) to the Commission, and requested that it remain an internal document until the Davis City Council votes on the proposal on May 29<sup>th</sup>.

The Commission expressed enthusiasm for the model and hopeful of funding partnerships.

#### Item #14: Cannabis Update

G. Daleiden briefed the Commission on recent activities around cannabis-related revenue for early childhood.

There will be another Davis City Council Meeting on May, 29<sup>th</sup>. G. Daleiden may be talking about the proposal. It is unclear what portion of the 1% fee will be given to First 5 Yolo however, the fee will be split between school age (via DJUSD) and early childhood (via First 5 Yolo).

H. Kellison offered to attend the Davis City Council Meeting.

#### Item 15: Adopt Strategic Plan FY 19-21 Funding Plan

G. Daleiden updated the Commission on the latest pieces of the draft Strategic Plan, most notably the draft Funding Plan.

Per Commission direction, Staff developed a proposed Funding Plan that includes one-year contract extensions to some currently funded programs consistent with strategies identified in the planning process and with changes to some contracts to better coordinate and adjust individual programs/contracts for consideration for FY18/19. *This single year Funding Plan will be incorporated into the new Strategic Plan that the Commission will adopt by June 30, 2018.* The Strategic Plan adopted in June 2018 will include an explanation that a new, multi-year Funding Plan will be developed and adopted in the ensuing months, as revenue and leveraging options become more apparent. Of note, are changes to better coordinate parent education programs and programs that fall along a coordinated care model as described in the previous agenda item on The CHILD Project.

In response to a question, G. Daleiden and J. Cook provided a brief IGT funding update: Health and Human Services Agency will be writing a policy for to disperse IGT funding. This policy is expected to be presented to the Board of Supervisors (BOS) in late May or early June. It may create some structure with flexibility, so the Board has some discretion. The IGT funding that First 5 Yolo is currently receiving was a one-time 3-year funding allocation for developmental screening.

Commissioners noted that First 5 could request some portion of IGT funding for children 0-5.

G. Daleiden highlighted the following about items included in the Funding Plan:

- Help Me Grow Yolo is First 5 Yolo's largest program, and is now co-funded with MHSA-PEI funds, which commits First 5 Yolo to three years of funding. Contracts with direct service providers are still written as one-year contracts, per First 5 Yolo practice.
- AVANCE will be changed to a Nurturing Parent Program pilot. NPP is an evidence-based parent education course that is more easily scaled. It is also more cost-effective to implement. An NPP trainer will provide training in Yolo County in July 2017 up to 14 local providers. Those trained will include NPP instructors at RISE for the pilot and PSE teachers to enhance

their knowledge of nurturing parenting to enhance the quality of PSE sessions. This NPP pilot will test the full 27-week program, which is not currently offered in Yolo County.

- PSE funding will remain the same, but the scope will now capture all functions of the FTE hired in the program. Empower Yolo's scope will include a short course of NPP.
- Family Hui will run three groups better aligned with other programs on a continuum of care. At least one Hui will be dedicated to parents exiting home visiting. This is a good transition from higher intensity services and can help build a community for families.
- Foster Care contract is being restructured, and includes a strengthened partnership with Child Welfare to adapt to most pressing needs.
- Step by Step Healthy Families America Home Visiting will maintain the same level of funding for now, with the potential to expand should the CHILD project receive funding.
- IMPACT (quality improvement work with existing early learning providers across the County) is receiving the same funding which is leveraged with First 5 CA dollars. The First 5 CA IMPACT grant is in the final two years.
- Yolo Crisis Nursery contract will include Overnight Care Service, Mobile Client Navigator, and their Foster Care Respite Slots, to streamlining these YCN services funded by F5 Yolo into a single contract.
- Library was reduced to allow the Commission to allocate funding to higher risk populations at earlier points. With the reduction of approximately 40%, the Library will still offer Bilingual story time will be offered in the rural libraries.
- Boost finished their project as they proposed it; now they would like to take their knowledge and train providers and teachers. First 5 funding will be used to buy down the cost of the training they will provide, using IMPACT as a delivery system.
- ABC Home visiting project is a high intensity home visiting program for CWS-involved children. This contract will start in June, as the evidence-based program training is offered in June and then not again for 6 months. This contract then spans 12 months but crosses fiscal years, with start date June 2018 and end date June 2019. This project is co-funded by HHSA Child, Youth, and Families and First 5 Yolo. First 5 Yolo provides funding (approx. 30% of the total) and the in-kind staff support to monitor the contract, evaluate/report, and act as fiscal agent.
- G. Daleiden noted that, at a previous commission meeting, the Commission approved up to \$40,000 to be leveraged to launch the CHILD project. If another \$25,000 were added, First 5 Yolo would be able to serve the rural areas as well.
- Sponsorship funding is continued at up to \$5,000 per the First 5 Yolo policy. Staff remarked that the total thus far is well below the maximum for this fiscal year.
- Clear Impact is for building capacity for our partners and the reporting process at First 5 Yolo.

V. Zimmerle noted that, based on a revised calculation, the "Other Program Funding for Allocation" that was estimated at \$105,000 is actually closer to \$192,000. At the close of the fiscal year, Staff should know the exact amount as updated revenue numbers come in from the State.

First 5 Yolo Executive Director will present the working draft First 5 Yolo Strategic Plan to the Board of Supervisors on June 5, and will bring any feedback to the Commission at the First 5 Yolo meeting June 13.

The Commission reviewed the Strategic Plan FY2019-2021 Funding Plan and provided positive feedback for Staff to return with the final in June.

Item #16: Approve ABC project MOU with Child Welfare Service (HHSa)

G. Daleiden presented a partnership opportunity with Child, Youth, and Family Branch of HHSa to better serve children who are CWS-involved.

G. Daleiden explained that data from 2016 shows that 56% of all children who entered the foster care system were 0-5 years old, a time of critical brain development. Over the last few months, the First 5 Yolo Executive Director and the Director of Child, Youth, and Families Branch HHSa have been exploring ways to improve outcomes for CWS-involved children 0-5. Of shared concern is limiting the number of times very young children are moved in placements and/or re-enter the system. There has also been a large increase in CWS intakes over the last year.

Given the discussions with CWS, First 5 Yolo Executive Director proposes a partnership with County of Yolo HHSa, Child, Youth and Family Branch to support Child Welfare Services (CWS) in achieving its goals for improving family protective capacities, child well-being, and preventing system re-entry. The project will promote permanency by providing in-home services and training to child welfare-involved families, those families that are actively in family reunification services and transitioning to family maintenance services with children in Yolo County's high-risk population of young children ages 6 months old-4 years old. The ABC program fits The CHILD Project concept nicely, as another point of entry and an additional high intensity program option for a targeted population.

This joint project pilots an evidence-based home visiting program called ABC (Attachment & Biobehavioral Catch-up) targeted to CWS-involved families. This project would be jointly funded, with HHSa providing approximately 70% and First 5 Yolo 30%. First 5 Yolo will be fiscal agent, contract monitor, and evaluator services and will take *no fee* for these services. First 5 Yolo will contract with a qualified direct service provider to administer the program. County Counsel has advised that an MOU best defines the partnership for this joint project.

The intensive training for the ABC Program occurs only twice per year, with the next training in Delaware in mid-June. Given this short time window for training and the immediate need, as well as the specialized nature of the work with a very specific population, Executive Director recommends a sole source contract to Yolo Crisis Nursery. First 5 Yolo policies and First 5 Statute allow the sole sourcing of contracts that meet certain criteria, as recommended by the Executive Director and approved by the Commission.

***Approve ABC Project MOU with Child Welfare Services (HHSa) and authorize Executive Director to contract, up to \$105,000, with a direct service provider (YCN).***

MOTION: H. Kellison  
unanimously

SECOND: S. Heitman

Motion carries

Item #17: Approve Q3 Revenue and Expenditure YTD Summary Report FY 17/18

V. Zimmerle presented the Q3 Revenue and Expenditure Report, including all funds received and expended from July 1- March 31. She noted that the February allocation for Proposition 10 and the Quarter 3 disbursements for funded partners are included in this summary to provide a full picture of the Commission's activities during this period. Some funds may have been received or expended after March 31, however, all funds were received within the period of availability.

Of note were the following items:

1. Other income and adjustments include: private donations received and MAA reimbursement. Estimated Additional funds reflect the anticipated reimbursement from HHSA-CWS for the ABC Home Visitation joint project.
2. Staff recommends allocating \$17,836 of the savings from the Foster Care: RFA (CWS) contract to fund the ABC Home Visiting joint project with Child Welfare.
3. Staff recommend allocating \$2,300 from operational savings to the Transportation, Travel, Training & Conferences line to cover costs associated with leadership training for Gina Daleiden.
4. The Yolo County Fiscal Services charge was approximately \$1,200 higher than budgeted. This charge is allocated from Yolo County based on the number of annual fiscal transactions. It is projected to decrease in the coming year.
5. Presently, the projected budget deficit is \$72,528. Any realized budget deficit will be funded through the use of the Unassigned Balance at the close of the fiscal year.

In response to item #1 and #2 above, Commissioners commented that HHSA CWS has made remarkable progress in recent months. They have hired a new Manager and staff and have gotten approval for families up to 30 days.

Staff reported that, from 2014 to this fiscal year, there has been an approximate 55% reduction in operational costs and an approximate 30% reduction in personnel costs, which will help the Commission to maintain a consistent level of grant funding in the next strategic plan.

Commissioners discussed the Report and asked clarifying questions.

***Accept the FY 17/18 Q3 Revenue and Expenditure YTD Summary Report and adopt recommended budget revisions with change***

**MOTION:** J. Rexroad

**SECOND:** H. Kellison

Motion carries unanimously

Item #18: PUBLIC HEARING: First 5 CA Annual Report

**OPEN PUBLIC HEARING** at 4:56pm. Chair Provenza opened the Public Hearing.

No Public Comments.

**CLOSED PUBLIC HEARING** at 4:57pm.

***Accept First 5 CA Annual Report***

**MOTION:** J. Cook

**SECOND:** J. Rexroad

Motion carries unanimously

Item #19: Executive Directors Report

- Attended First 5 CA Annual Meeting April; participated on a panel on cannabis-related revenue that was of great interest to colleagues across the State.
- First 5 20<sup>th</sup> Anniversary and Legislative Day  
The celebration was held at the capital on May 2<sup>nd</sup> and was a huge success. First 5 gave an award to Cecilia Aguiar-Curry, and G. Daleiden did legislative visits with regional First 5's (Lake, Sonoma, Napa ,and others). During the visits, staff emphasized that the most effective dollar is for children 0-5. Cecilia Aguiar-Curry would love to hear what she can do for the regional First 5s.
- G. Daleiden will be at the BOS meeting on June 3<sup>rd</sup> to talk about First 5 Yolo's successes and the draft strategic plan
- May 21-23 G. Daleiden will be attending a Network Leadership training made possible by a significant grant to First 5 Association by a private Silicon Valley foundation, Heising Simons. It is the first of three three-day training sessions that will be held at different site locations, the first in Pasadena. G. Daleiden is thankful and excited about the investment in First 5 Leadership.

Item # 20: Receive Reports from Commissioners

S. Heitman recruited someone who is willing to serve on the First 5 Commission in her place, as she retires in June. S. Heitman has served for 20 years and thanked the Commission.

The Commission requested that S. Heitman attend the June meeting to vote on the strategic plan. S. Heitman agreed to attend the June meeting for the vote on the Strategic Plan.

Item #21: Adjournment

The meeting was adjourned at 5:03 p.m. The next Commission Meeting will be June 13, 2018 from 3-5pm at the First 5 Yolo, 502 Mace Blvd. Ste. 11, Davis, CA 95618.