

FIRST 5 YOLO
Commission Meeting Minutes
March 13, 2019

The First 5 Yolo Children and Families Commission met on the 13th day of March, 2019 at 625 Court Street Rm 106, Woodland, CA 95695.

Commissioners in Attendance: Jim Provenza, Nichole Sturmfels, Barb Boehler, Sally Brown, Garth Lewis and Jenn Rexroad

Staff in Attendance: Gina Daleiden, Victoria Zimmerle

Public in Attendance: Mariah Piepho and Justine Jimenez

Item #1: Call to order

J. Provenza called the meeting to order at 3:45 p.m.

Item #2: Roll Call

Absent: Nichole Arnold, Melissa Roberts, and Jennie Pettet

Item #3: Approval of Agenda

Chair J. Provenza deemed it approved.

Item #4: State of Conflict and Recusal

None.

Item #5: Public Comment

J. Jimenez introduced herself and welcomed new Commissioner N. Sturmfels.

Item # 6: Updates and Announcements from the Chair

None.

Item # 7-8 Consent Agenda

7. Approve 01/09/2019 Commission Meeting Minutes

8. Receive Sponsorship Fund Allocations Report (Spring Fling Events and CAPC “Resilience” Movie Screening)

9. Approve Executive Committee Meeting Minutes from 02/02/2019

10. Approve Augmentation of \$2,000 to Yolo Crisis Nursery’s Help Me Grow Contract

Approve consent agenda items 7-10.

MOTION: J. Rexroad **SECOND:** S. Brown Motion carries unanimously

Item #11: Appoint Treasurer

J. Provenza asked if any Commissioner was interested in filling the roll as treasurer. S. Brown noted that she would be open to the appointment. Commissioners discussed and agreed S. Brown would serve well as Treasurer.

Appoint S. Brown as Treasurer.

MOTION: G. Lewis **SECOND:** J. Rexroad Motion carries unanimously

Item #12: Hold Public Hearing and Adopt Local Evaluation Report FY17/18

G. Daleiden shared that the Local Evaluation Report is the summary report generally brought before the Commission annually in January. Last year, given skills and capacity of staff, First 5 Yolo planned to write the Report in-house. In October, the Commission decided to allocate staff time to preparing an Office of Child Abuse Prevention (OCAP) grant proposal, which resulted the Local Evaluation Report coming later in the year. Given the re-allocation of staff time, the previous year's report was updated, rather than undergoing the fuller overhaul originally planned. While some aspects have been re-vamped, next year's Report will provide more visual representations of data and be less text heavy, and will increasingly reflect First 5 Yolo's Freidman RBA framing.

G. Daleiden also noted that some programs referenced in the Report are not currently running at this time; AVANCE evolved into Nurturing Parenting Program (NPP) Pilot and NPP expansion will likely come forward for next fiscal year as the next iteration of Play School Experience. In fall 2018, all PSE teachers were trained in NPP. NPP is an evidence-based parent education program. Staff are looking at ways to incorporate elements of PSE into the NPP program. A transition to NPP will increase the structure and impact of the existing PSE program. PSE is a well-loved program in the community and First 5 is looking at ways to build impact while keeping the elements that have made PSE successful. Staff is working with partners on this change.

Additionally, G. Daleiden shared that staff is very proud of the advancements of the HMG program and its tremendous growth during FY2017-18 with the addition of MHSA funding and the guidance of lead direct service provider, Children's Therapy Center.

The Commission discussed and asked questions. S. Brown noted a typo for correction on pg 5. N. Sturfels noted that, when necessary, an entry into CWS is not a negative, and this should be recognized for programs reporting on children served who avoid CWS-involvement.

OPEN PUBLIC HEARING at 3:52 pm. Chair Provenza opened the Public Hearing.

J. Jimenez shared that City of West Sacramento, in implementing IMPACT program funded by First 5 CA and First 5 Yolo, provides services countywide. She also noted that there were additional outcomes achieved by the program, however, the data was provided later in the reporting process and therefore not reflected in the Report. This data included that of the 36 sites rated, which include all participating early learning sites, not just those publically funded, 27 made positive growth on the QRIS. The program has been successful and J. Jimenez is pleased with how things have gone.

G. Daleiden noted that J. Jimenez has done a great job running this program and is a Yolo County authority on early learning. The program will enter its last year in FY19/20.

S. Brown asked clarification about the why the rating tools were noted in the Local Evaluation Report but no associated data was presented. Staff clarified that the data was not received in time to be included and S. Brown requested that it be put in prior to finalization.

CLOSE PUBLIC HEARING at 3:56 pm. Chair Provenza closed the Public Hearing.

Adopt Local Evaluation Report FY17/18 with typo correction and additional data from the IMPACT program.

MOTION S. Brown **SECOND:** J. Rexroad Motion carries unanimously

Item #13: Approve Mid-Year Contract Reporting

First 5 Yolo funded partners are required to submit demographic data quarterly and performance measure data twice yearly, in January (Q2) and July (Q4).

G. Daleiden shared that Mid-Year Contract Reporting is a quick look at this year's data collected through Clear Impact. Included in the attachment, as one example, is the full data and analysis for Help Me Grow. Help Me Grow, as First 5's largest program, reports in a very robust way. HMG has reporting requirements beyond those of First 5 Yolo (i.e., to MHSA, Help Me Grow CA, and HMG National) and NCCTC is able to use their Clear Impact reporting to share their data in other reports.

In addition to HMG's full reporting, the data and full analysis for Yolo County Children's Alliance's Play School Experience Program is also included. This full analysis was included with the mid-year contract reporting to provide the Commission with an example of a more typical level of reporting required from funded partners. For all other programs, the PM3s (measures of whether "anyone is better off") have been provided in Scorecard format.

Commissioners discussed and asked questions.

Approve Mid-Year Contract Reporting

MOTION J. Rexroad **SECOND:** G. Lewis Motion carries unanimously

Item #14: Accept Quarter 2 Revenue and Expenditure Year-to-Date Summary Report

G. Daleiden shared with the Commission that First 5 CA released new Prop 10 revenue projections and noted that what is happening with the revenue is still unclear because, while the State has asked Commissions to revise revenue projections down, based on allocations received year-to-date, revenues are on track with original, budgeted amounts. Revising the Budget is a conservative approach, but is recommended. The First 5 Association and all 58 First 5's are concerned about the modeling the State has in place to calculate Prop 56 backfill. Some of the largest First 5's have designated fiscal teams to meet with the State to gain additional insight into the model and whether it needs to be adjusted/looked at again.

V. Zimmerle reviewed the Q2 Revenue and Expenditure Year-to-Date Summary Report noting the recommendation to revise the Budget to reflect the updated Prop 10 revenue projections. Additionally, she noted that some change is anticipated in the projected Personnel savings as the current Management Services Officer has resigned and a new full-time MSO will be hired. Realized savings is dependent on the timing and salary of the new hire. An update will be provided to the Commission with the Q3 Revenue and Expenditure Report in May.

S. Brown asked about the process for filling the MSO position and how long the position might be vacant. G. Daleiden noted that the position was already posted by the County and has been sent out through several networks, including the UC Davis MPH Program and Alumni Network by N.

Sturmfels. G. Daleiden shared that she is receiving applications daily and hopes to have it filled quickly, but it will likely require 1-2 months. She wants to be sure the correct person with the necessary skill set is hired. Current staffing and Extra Help employees are able to manage agency work until the position is filled.

G. Daleiden also shared that she would like to run a slightly different process for hiring the MSO. She would like a panel to interview candidates and provide finalist recommendations to the Executive Director for final interviews, and selection. S. Brown has offered to serve on the interview panel as well as former MSO, S. Edson.

Accept Quarter 2 Revenue and Expenditure Year-to-Date Summary Report

MOTION J. Rexroad **SECOND:** S. Brown Motion carries unanimously

Item #15: Receive Update on Help Me Grow and Intergovernmental Transfer Funds for Provider Training Programs

First 5 Yolo submitted a request to HHSA for Intergovernmental Transfer Funds in the amount of \$333,500 to fund provider training cohorts in UCD Extension's Napa Infant-Parent Mental Health Fellowship and UCSF's Child-Parent Psychotherapy Learning Collaborative in FY19/20.

G. Daleiden shared it is an exciting opportunity to have a training program in collaboration with HHSA. L. Duisenberg, current Extra Help staff, will handle all the logistics for these trainings, including the scholarship selection process.

Commissioners discussed and asked questions. J. Rexroad noted that she is very excited for the trainings as this is a true systems change effort. Every county in the state is struggling to expand capacity and this is an exciting next step in HMG expansion-- implementing programs to meet the needs of children identified by HMG. J. Provenza shared that this is also a good investment for the County because after the training is paid for, the County can apply for reimbursement for services rendered.

G. Daleiden reminded Commissioners that as part of receiving a scholarship for the trainings, recipients will commit to a certain number of hours serving Help Me Grow identified children.

N. Sturmfels asked about the number of hours and G. Daleiden shared that she will send her the detailed information however, in total, hours contributed will add approximately 1.0FTE into the care network. N. Sturmfels also asked if these hours will fill the need gap completely. G. Daleiden noted that it is challenging to predict because need changes rapidly and year over year.

HHSA Director K. Larsen invited G. Daleiden to a recent Partnership Health meeting. At the meeting, G. Daleiden shared the coming trainings and asked if Partnership Health would be open to putting together an orientation for providers who are not affiliated with MediCal. Partnership said that they would be happy to provide a training which will support providers in seeking reimbursement for MediCal Mental Health service provision. J. Rexroad noted that children have a lower standard for access to services but MediCal continues to be a barrier in receiving needed services because of the challenge of provider billing.

Item # 16: Accept OCAP Road to Resilience (R2R) Grant Award and the General Terms of Funding Allocation, and Authorize Executive Director to Finalize Details of the Funded Project with OCAP

G. Daleiden explained that the proposed scope of work, budget lines, and final agreements between First 5 Yolo and Office of Child Abuse Prevention will be finalized in the coming weeks. First 5 Yolo staff is actively working with partners in preparation. She also highlighted for Commissioners the detail provided in the cover sheet for the item.

G. Daleiden shared the R2R logic model from the grant application. Prior to this meeting, the first two sections of the grant applications were sent to Commissioners. The logic model provided is a visual representation of the program.

Receiving a grant like this is fairly new for First 5 Yolo and required a slightly different process from the normal protocol. Partners had to be identified ahead of time as a result of needing to respond to the RFP. The general allocation of funding to funded partners, as well as the selection of in-kind partners, had to be determined prior to submitting the application. All funded partners meet First 5 Yolo requirements for sole source, and as per usual protocol, the Commission will receive this detail in June when they vote to accept the final list of funded contracts. It is possible that when G. Daleiden meets with OCAP, they may ask to alter the proposed Scope of Work, which could alter the funding allocations. No major changes are anticipated, but there may be minor changes. Prior to F5Y putting out individual contracts, the Commission will vote on the exact allocations.

Chair Provenza emphasized that the grant is \$1.8M over 3- years, which is tremendous. He acknowledged staff's good work and dedication in writing the grant.

J. Rexroad asked if Family Hui was considered as a partner in the grant. G. Daleiden noted that Family Hui was highlighted in parts of the grant as an auxiliary service that would be leveraged into the project. This year, Family Hui is linking to families in The CHILD Project Pilot, and staff would like to also link them to R2R families, as well.

G. Daleiden noted that there are two main parts to the work required by the Project: The R2R Partnership, which is a broader network, and the R2R funded partners providing the direct service. First 5 Yolo staff work will be in convening this greater partnership of the in-kind partners and keeping that network strong and growing as part of First 5 Yolo's leadership around the systems change goals. First 5 Yolo will also have contracts with direct service providers for the work with the target population.

S. brown asked about the allocation of staff time to take on this new project. G. Daleiden noted that the pilot for the CHILD Project has laid the foundation for this new work and provided many lessons learned, which is helpful in rolling out the expansion. R2R is a complex and ambitious countywide endeavor requiring professional administration and management by First 5 Yolo staff, and as such, is expected to become a key component of First 5 Yolo work in the coming years. As a reminder, First 5 Yolo is providing this in-kind. For the R2R meetings that include the full R2R Partnership Network, First 5 Yolo will engage a facilitator, included in the grant funding. G. Lewis offered YCOE space to hold R2R Partnership Meetings.

G. Daleiden also noted that there is another grant opportunity that she is exploring and additionally, she is talking with the City of Woodland and the City of West Sacramento to look into the possibility

of joining the City of Davis in adding funding to increase the capacity of the work in those communities with high numbers of families requiring services. Staff is exploring options to leverage additional First 5 Yolo program funding as well. The OCAP grant is providing the central point of coordination for the whole program, as well as additional components such as in-home behavioral health therapy, which is not currently funded in the Pilot. With a little more funding in each area, a fulltime Navigator and greater home visiting capacity could be placed in both West Sacramento and Woodland.

B. Boehler shared her excitement about the OCAP project as the concept was brought to her by G. Daleiden as a pilot, launched in Davis, and is now expanding into a large program that is of great benefit to families and the right thing to do for the community. G. Daleiden noted that when the pilot was launched, B. Boehler agreed to CommuniCare's participation without receiving any funds, an indication of the agency's belief in the power of the programming.

G. Daleiden shared that First 5 Yolo received \$50,000 via the YC District Attorney as a result of a civil settlement related to cannabis. The dedication of funding to First 5 and early childhood in this way is precedent-setting and possibly the first of its kind in the state. There may be additional settlements received by First 5 Yolo in the future.

Commissioners noted a job well done and great leadership from G. Daleiden in working with County partners to draw these connections and work to expand this new project.

Accept OCAP Road to Resilience (R2R) Grant Award and the General Terms of Funding Allocation, and Authorize Executive Director to Finalize Details of the Funded Project with OCAP

MOTION G. Lewis **SECOND:** S. Brown Motion carries unanimously

Item #17: Receive Executive Director Report

- G. Daleiden has moved the Business Services Officer to her next salary step as a result of a positive annual review. Additionally, the Management Services Office who is separating from First 5 Yolo as of March 15, 2018, was also moved to the next salary step (late January) as a result of a positive review prior to her separation.
- First 5 Network Family Resiliency Subcommittee: The First 5 Network has been working more closely to align all First 5's around policy areas. G. Daleiden was asked to serve on the family resiliency subcommittee because of First 5 Yolo's work around CHILD and OCAP. The first meeting is in Alameda on Friday. G. Daleiden will update as progress is made. First 5 is also looking at how we talk about family strengthening and resiliency more clearly as child abuse and neglect prevention, particularly when engaging with other funders
- First 5 California Strategic Plan Update: First 5 CA is in the process of creating a new strategic plan set to begin in the coming fiscal year. The First 5 Association and Executive Directors have been following this closely. G. Daleiden attended a recent strategic plan meeting and saw a draft of the plan. First 5s are pleased with the inclusion of clear wording around partnerships with local First 5s. First 5 CA does have some amount of funding that will be distributed through the First 5 network of local commissions, though it is not yet clear exactly how this will be allocated. There is a section that notes the work of screening projects (HMG) and the statewide system, which may result in grants related to HMG.
- IMPACT 2.0: the IMPACT grant is one year off-cycle from First 5 CA's Strategic Plan. The new draft Plan references "IMPACT 2.0". It is expected that F5CA will have some version of an IMPACT program, but it will likely be in a modified way with funds distributed through

county First 5's and possibly aimed at family engagement and non-traditional early learning settings. A lot of the discussion has been that local First 5's will be asked to engage with nontraditional, nonsubsidized partners who are doing early childcare and/or early literacy type work. The exact parameters are unclear.

- J. Jimenez noted that the State may take over the quality rating piece, which could reduce funding.

Item #18: Commissioner Report

- J. Rexroad shared that she has been working over the last year at the State with Child Welfare reform. Different pieces are now being implemented. As they integrate mental health and child welfare, the State is utilizing the CANS (Child Adolescent Needs and Strengths) which has been used for many years in mental health and will now be used for Child Welfare. This is the perfect time for the State to notice the usefulness of Help Me Grow. Heather Little (First 5 Association) understands this opportunity and has the vision for how HMG can be incorporated. The current challenge is that CANS takes a long time to implement and to complete screening on all the children. Ideally, HGM could take the 40% of children aged 0-5, move them off the caseload, and direct them to HMG. The top batch would go into CANS or be prioritized for CANS. Meanwhile, the other children could still start accessing services. Currently, protocols and pathways are being developed, and many Counties are working to figure out their process. It is an important time and Yolo County is doing well with their roll out. It's one of the few counties where a path for children in CWS to access HMG services has been developed. G. Daleiden noted that J. Pettet has done a great job encouraging her staff to route children into this program. J. Rexroad noted that partnership with HMG saves the County money because Child Welfare is able to essential triage their population utilizing a free services offered by First 5. This approach truly recognizes the synergies between HMG and Child Welfare, relieving some burden on the County.
- G. Lewis shared that K-12 is adopting CFTs (Child family team) in serving their children and it is now written into the Local Control Accountability Plan (LCAP) protocol. YCOE is working with J. Pettet's team in a subcommittee. Special Education Directors have been trained in the same protocol as the Child Welfare team. Additionally, Head Start has a goal to place more programs on campuses or in neighborhoods where kids matriculate into kindergarten and as of August 2019, 100% of Head Starts will be meeting this goal.

Item #18: Adjournment

The meeting was adjourned at 5:59p.m. The next Commission Meeting will be May 8, 2019 from 3-5pm at TBD.