

FIRST 5 YOLO
Commission Meeting Minutes
January 09, 2019

The First 5 Yolo Children and Families Commission met on the 9th day of January, 2019 at First 5 Yolo, 502 Mace Blvd. Ste. 15, Davis, CA 95618.

Commissioners in Attendance: Jim Provenza, Nichole Arnold, Francisco Castillo, Jennie Pettet, Melissa Roberts, Sally Brown, Barb Boehler (alternate for Heidi Kellison via phone) and Garth Lewis

Staff in Attendance: Gina Daleiden, Lauren Adams, and Lori Duisenberg

Public in Attendance: Mariah Piepho

Item #1: Call to order

J. Provenza called the meeting to order at 3:09 p.m.

Item #2: Roll Call

Absent: Jenn Rexroad and Heidi Kellison

Item #3: Approval of Agenda

Chair J. Provenza deemed it approved.

Item #4: State of Conflict and Recusal

None.

Item #5: Public Comment

Mariah Piepho is working on the Delta Project with First 5 Yolo is currently making sure all the teachers with First 5 Yolo's Play School Experience Program have all the materials needed to serve the community.

Item # 6: Updates and Announcements from the Chair

Jim has been assigned to First 5 Yolo for another year. As a grandfather of three children under the age of 5, he is proud to continue the work.

Item # 7-8 Consent Agenda

7. Approve 11/14/18 Commission Meeting Minutes
8. Received Sponsorship Fund Allocations Report (YCN Krustaceans for Kids Crab Feed)

Approve consent agenda items 7-8.

MOTION F. Castillo **SECOND:** N. Arnold Motion carries unanimously

Item #9: Inform Commission on OCAP Road to Resilience Grant

G. Daleiden shared that, after many long hours of hard work coordinating the partners and writing the grant, First 5 Yolo staff submitted the application December 27, 2018. OCAP will only grant awards to 15 applicants statewide, and from conversation with First 5 colleagues, this will be a highly competitive grant. For a very small staff, the extensive grant materials were created and assembled quickly in a short time period. First 5 staff now understands The CHILD Project Pilot in some different ways, as much analysis and creative thinking with direct service partners was required to prepare the OCAP Grant.

G. Daleiden acknowledge and thanked some individual Commissioners for their assistance:

- J. Pettet for input and review of the program design and for reviewing key portions of the written text.
- M. Roberts for arranging a meeting with Yocha Dehe Tribal Council, resulting in a strong letter of support and partnership.
- G. Lewis for allowing First 5 Yolo to talk to Hanover Consultants to obtain templates for the letters of intent required in the RFP.
- S. Brown for developing a home visiting evaluation tool (Parenting Skills Ladder) to test improvements in parenting and safety including a substance use indicator

All Commissioners are mentioned in the grant, showing the agency strength of First 5 Yolo. Having a very strong board with a public process was helpful in showing applicant qualifications.

J. Provenza and Commissions were impressed with the commitment of First 5 staff who worked long hours through the holidays to complete the grant application.

Item #10: Receive Update on CHILD Project Pilot

G. Daleiden reported that this item is often on the agenda to keep The Commission continually updated on progress. It is invigorating work, and the partners are developing new ways of working together and new systems for quality client service. The administrative data screen fully integrated into CommuniCare's electronic intake of perinatal clients. Currently, all clients since September have been screened. Currently, 6-7 families are being served by intensive home visiting, but by the end of the year, the case load will be 20.

As the program is unfolding, implementation has exposed some challenges with most effectively working with higher-risk families. To their credit, CommuniCare and YCCA have strategized to find ways to adapt and have overcome many of these barriers. While not all highest-risk families are ready to accept services at the initial meeting with Healthy Families America in-clinic, they are receiving immediate referral and resources at that meeting and other follow up meetings after OB appointments. The Pilot is now tracking this as a key data point.

Tomorrow, G. Daleiden meets with an epidemiology post-doc associated with the Mind Institute who is willing to donate time to perform a local evaluation test on the data screen, once enough data has been collected. CommuniCare staff are identifying higher risk clients that they might not have identified as having that level of risk initially.

G. Daleiden also reported that the First 5 Yolo landlord has made a personal donation to The CHILDPilot. Commissioners were thankful for the recognition of the Pilot.

Item #11: Discuss First 5 Yolo Responses to County Strategic Plan Survey

The Yolo County CAO has sent out a strategic plan survey to committees, advisory bodies, and special districts. A response from First 5 Yolo is requested.

G. Daleiden and Commissioners discussed the First 5 perspective: aiding young children, 0-5, and their families is critical and foundational and deserving of prioritization and investment. Early childhood

should factor into all aspects of the Strategic Plan, as all categories affect children and families. Working “upstream” for true prevention needs to be a greater focus for Yolo County. All agreed that “early childhood” and very young children 0-5 need separate notation from “children” or “youth” in the County Plan so that this important time isn’t missed.

G. Daleiden provided the example that studies done in San Francisco show that most young adult homeless had a report to CWS before the age of 5—the early years affect the later years.

J. Pettet explained that this survey is a chance for the community to show growing and emerging needs of the county. Commissioners offered comments.

Commissioners discussed responses to each question on the survey, and G. Daleiden will compile from notes and submit the First 5 Yolo response before the March deadline.

Item #12: Consider Appointment of Interim Vice Chair

J. Provenza noted that H. Kellison is on medical leave for 3-6 months, and therefore First 5 Yolo needs a Vice Chair appointed in the interim.

F. Castillo nominated N. Arnold as Vice Chair.

There will be an Executive Committee meeting in February, as there is no regularly scheduled full Commission meeting.

Approve N. Arnold as interim Vice Chair.

MOTION F. Castillo **SECOND:** S. Brown Motion carries unanimously

Item #13: Receive Executive Director Report

- Executive Director and Business Services Officer attended First 5 Association Meeting in December.
- The State and First 5 CA appear to be changing projections for Prop 56 and may revise budget numbers downward. It is, as of yet, unknown exactly what is happening with the revenue. It appears, in total, that revenue is on-track with projections at this point in the fiscal year, but State predicts a lower Prop. 56 backfill amount. This may mean Prop. 10 is higher than expected, if revenues are tracking closely with the original budgeted numbers.

First 5 Association is going to take a deeper look along with teams from First 5 LA and First 5 Orange County. They will meet with the state CDFTA to try to understand the formulas used to project revenues. This information has not previously been forthcoming.

Even if revenue projections are modified downward, First 5 Yolo reserves look healthy, with a Catastrophic Reserve, an Unassigned Balance, and an operating contingency amount.

G. Daleiden recommended that the Commission review the unallocated reserve target of \$500,000 in the spirit of “today’s dollars for today’s kids.” As funds are allocated by year, First 5 Yolo staff will follow up later in the fiscal year with some thinking about amounts

required for a healthy unallocated reserve used for cash flow (on top of “catastrophic reserve”). If the OCAP grant is awarded to First 5 Yolo, the Commission will have a discussion about how best to leverage funding. As the OCAP Grant has a narrower target population than The CHILD Pilot, First 5 Yolo may want to consider ways to expand the project to reach all higher-risk families may be the best use of funds.

- As First 5 Yolo staff time was spent completing the OCAP Road to Resilience RFP, the annual Local Evaluation Report for 17/18 will be completed for the March Commission meeting.

Item # 14: Receive Reports from Commissioners

- S. Brown reported that Winter’s Chamber of Commerce awarded Treehouse the Business of the Year.
- F. Castillo reported that he attended the West Sacramento Chamber Annual Event
- G. Daleiden and N. Arnold attended The Davis Chamber Annual Event

Item #16: Adjournment

The meeting was adjourned at 4:47 p.m. The next Commission Meeting will be March 13, 2019 from 3-5pm at TBD.