

### III. BUDGET

1. **Project Budget:** Use attached budget form (*sample budget provided*)
2. **Budget Justification:** Provide a detailed description of each line item requested on the budget form.



**First 5 Yolo**  
**Community Grant Application: Budget Justification**

**First 5 Yolo**  
**Community Grant Application: Budget Form**  
**\*\*\*SAMPLE BUDGET FORM\*\*\***

Agency Name: \_\_\_\_\_  
 Program Name: \_\_\_\_\_  
 Application Date: \_\_\_\_\_

Fill in blue areas

A.	Project expenses (i.e. project supplies, curriculum, training, printing, other project specific expenses)	Amount Requested from First 5 Yolo	Additional Funds from Other Sources	Total Project Budget
	Food for kindergarten lunch	\$150	\$50	\$200
	Backpack supplies for 25 children	\$500	\$0	\$500
	Set-up and clean-up	\$0	volunteers	\$0
	Printing of flyers for outreach	\$100	\$0	\$100
	Outreach staff	\$0	volunteers	\$0
	District school bus (6 hours)	\$600	\$100	\$700
	Parent education materials	\$150	\$0	\$150
	Parent education instructor	\$200	\$0	\$200
	Binder/materials for parent to take home	\$400	\$0	\$400
	<b>Total Program Expenses</b>	<b>\$2,100</b>	<b>\$150</b>	<b>\$2,250</b>
B.	Capital Expenses			
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
		\$0	\$0	\$0
	<b>Total Capital Expenses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>TOTAL BUDGET</b>	<b>\$2,100</b>	<b>\$150</b>	<b>\$2,250</b>

\* Please indicate source of Additional Funds or in-kind donations:

*Include volunteer time, donations, and personal contribution as additional funds*

- Community Volunteers
- School district donated \$100 for bus use

\*\*\*Funds cannot be used to pay staff salaries or field trips