

FIRST 5 YOLO
Commission Meeting Minutes

November 12, 2008

The First 5 Yolo Children and Families Commission met on the 12th day of November, 2008 at the First 5 Yolo office at 403 Court Street, Woodland, California at 2:00 p.m.

Commissioners in Attendance: Helen Thomson (Chair), Bette Hinton, Jorge Ayala, Sheila Allen, Katie Villegas, Sue Heitman

Staff in Attendance: Julie Gallelo, Margaret Bacot, LaTina Price, Regan Overholt

Public in Attendance: L. Aldrete, F. Wright, P. Stansbery, R. Vigil, T. Kwak, P. Wong, Laura Ortiz

Item 1: Call to order

Chair called the meeting to order at 2:00 pm.

Item 2: Roll Call

Item 3: Approval of Agenda

Approve the agenda with Item #9 moved up on the agenda to before #8.

MOTION: J. Ayala **SECOND:** S. Allen Motion carries unanimously.

Item 4: Public Comment

H. Thomson welcomed those in attendance and invited the public to address the Commission on any issue that is not on the agenda. No public comments were made.

Item 5-7: Consent Agenda

5. 10/8/08 Commission Meeting Minutes
6. December 2008 Commission Calendar
7. Mini-grant Application

Approve agenda items 6-7.

MOTION: S. Heitman **SECOND:** S. Allen Motion carries unanimously.

Item 5: Minutes

Minutes were pulled in order to correct the spelling of the name of a presenter at the Commission meeting.

Approve 10/8/08 Commission meeting minutes as corrected.

MOTION: S. Allen **SECOND:** K. Villegas Motion carries unanimously.

Item 8: Community Presentation

Laura Ortiz from Woodland Healthcare presented on their Baby Friendly Gift Bag Project funded by First 5 Yolo with a goal to improve breastfeeding rates among women who deliver at Woodland Memorial Hospital. She reported that developing hospital policy and educating providers while promoting such philosophical changes were all part of the processes involved to get the project

started. The hospital removed all formula company branded gift bags and all formula company branded items in support of their commitment towards being a Baby Friendly hospital. Data is being collected and processed at 1-week and 6-months post partum. Early results show that the project is successful in greatly increasing breastfeeding rates.

Item 9: FY07-08 Evaluation Presentation

The Commission's local evaluators, Pablo Stansbery and Francesca Wright of Davis Consultant Network presented evaluation and outcome highlights for the Commission's FY 07-08 funded programs in the areas of Childcare and Early Education, Health Care and Systems Change efforts.

Item 10: Policies and Procedure Manual Revisions

Commissioners reviewed the amendment to the Policies and Procedures Manual under the section "Contracting and Procurement" pertaining to the Contract Roll-over Policy.

Approve revisions to the First 5 Yolo Policies & Procedures Manual.

MOTION: B. Hinton **SECOND:** S. Allen Motion carries unanimously.

Item #14: Executive Directors Report

Commissioners received an update of staff activities and program events for the month of October and received notice of upcoming meetings and events.

Item #15: Commissioner's Reports

J. Ayala reported that YCOE is working with school districts to review budgets and make sure that they are solvent. He announced that a new risk management process is being instituted by Head Start Federal which entails a yearly process in which the governor holds a teleconference to discuss the strengths and weaknesses of the program.

B. Hinton stated that everyone is nervous about the mid-year budget cuts and that the Health Department is already conserving resources and making cuts. She reminded everyone that flu shot season is here and that pregnant women and children should get vaccinated. She reported that the federal government will no longer cover family planning programs as part of Family PACT for undocumented families. This will require all participants to show documentation and may affect teens and people without identification also. She announced her retirement from Yolo County and from the Commission.

S. Allen reported that this will be her last meeting serving on the Commission. She stated that the new County Supervisor will have the opportunity to choose a new representative for the Commission. She announced good news for the city of Davis – Measure W passed and the State Allocation Board withdrew their request to the school district for the return of previously allocated funds.

H. Thomson announced that she is excited about the county's new leadership.

Adjournment

The meeting adjourned at 4:15 p.m. The next commission meeting will be held January 14, 2009 at 2:00 p.m.