

FIRST 5 YOLO
Commission Meeting Minutes
June 10, 2009

The First 5 Yolo Children and Families Commission met on the 10th day of June, 2009 at the First 5 Yolo office at 223 Elm Street, Woodland, California at 2:00 p.m.

Commissioners in Attendance: Helen Thomson (Chair), Donita Stromgren (Vice-Chair), Suzanne Anderson (Treasurer), Sue Heitman, Katie Villegas, Pam Miller, Rick Baker, Kim Suderman, Jorge Ayala

Staff in Attendance: Julie Gallelo, Margaret Bacot, Jackie Hausman, Regan Overholt, LaTina Price

Public in Attendance: R. Townsley

Item #1: Call to order

Chair called the meeting to order at 2:00 pm.

Item #2: Roll Call

Item #3: Approval of Agenda

MOTION: S. Heitman **SECOND:** D. Stromgren Motion carries unanimously.

Item #4: Public Comment

H. Thomson welcomed those in attendance and invited the public to address the Commission on any issue that is not on the agenda.

There was no public comment.

Item #5-9: Consent Agenda

5. 4/8/09 Commission minutes
6. June & July Commission Calendar
7. 6/4/09 Finance Committee Meeting Minutes
8. 6/3/09 Public Awareness Committee Minutes
9. Community Mini-grant Application

Approve agenda items 5-9.

MOTION: D. Stromgren **SECOND:** P. Miller Motion carries unanimously.

Item #10: Treasurer's Report

Approve FY08/09 3rd Quarter Financial Statements and FY09/10 Operating Budget.

MOTION: J. Ayala **SECOND:** K. Villegas Motion carries unanimously.

Item #11: Award Special Project Gants

J. Gallelo reported that the Commission received a total of 16 proposals for special project grants. She added that the limited funding did not allow for funding all qualifying proposals. Six special project grants were recommended for funding in full or partially by the review panel. Commissioners reviewed and discussed each proposal's recommendation and allowed all representatives who were in attendance to address the Commission in regards to their proposal and funding recommendations before the Commission and to answer any questions pertaining to their project.

Approve Special Project Applications as recommended by the review panel for the following: Yolo County Health Department in the amount of \$23,663; City of Winters in the amount of \$23,748; Yolo County Health Department in the amount of \$30,000; Ark Preschool in the amount of \$27,887; CASA in the amount of \$26,490; and Knights Landing Children's Center in the amount of \$30,000.

MOTION: D. Stromgren **SECOND:** S. Heitman Motion carries unanimously.

Item #12: IFSI Social/Emotional Priority Area Funding Shift to WestEd

Commissioner J. Ayala recused himself from discussion and voting on this agenda item.

J. Hausman reported that under IFSI, First 5 Yolo entered into a contract with YFSA to develop a training program to build the knowledge base among a wide range of Yolo County providers on early childhood mental health. As a result, YFSA developed a relationship with WestEd and USC for guidance around the training needs in Yolo County that led to an opportunity for WestEd to pilot the implementation of a training program in Yolo County based on the "Revised Guidelines and Personal Competencies for Infant-Family and Early Childhood Mental Health 2009". YFSA management suggested that WestEd contract directly with First 5 Yolo rather than having them as a subcontractor of YFSA. All parties involved agreed that this was a logical recommendation.

Commissioners discussed the known details of the WestEd project and advised that the needs assessment survey be distributed to staff in addition to agency executives, that parents and the general public have an opportunity to attend lectures presented by the expert speakers brought to the county, and that incentives for First 5 Yolo being the pilot site is looked into as part of contract negotiations. Commissioners suggested that WestEd be invited to present at a future meeting.

Approve funding shift of \$14,000 from YFSA to West Ed under IFSI Social/Emotional Priority Area for the month of June 2009 and approve permanent funding shift of \$83,760 from YFSA to WestEd for FY09/10-FY14/15.

MOTION: D. Stromgren **SECOND:** R. Baker Motion carries unanimously.

Item #13: Public Hearing – Strategic Plan for FY09/10

J. Gallelo presented updates to the Commission strategic plan stating that minor changes have been made to update the roster of Commissioners and to include language around the Commissions Integrated Family Support Initiative.

OPEN PUBLIC HEARING

C. Wright of Davis Consulting Network asked for clarification on the annual reporting format. The Commission and staff agreed that the annual evaluation report could be in line with the state guidelines which are matched to the Commissions strategic plan.

CLOSE PUBLIC HEARING

Approve First 5 Yolo Strategic Plan for FY09/10.

MOTION: S Heitman SECOND: K. Villegas Motion carries unanimously.

Item #14: Update Policy – Low Performing Contractor

R. Overholt informed Commissioners on the updates to the Low Performing Contractor Policy which has been revised to include delinquent reporting as an indicator of a low performing contractor. Commissioners suggested that a maximum time limit be enforced as a provision of the policy so that quarterly reporting documents turned in past 60 days from the due date are at risk of forfeiting payment for that quarter.

Approve revisions to the Low Performing Contractor Policy with additional language stating a maximum time limit of 60 days past the due date.

MOTION:

Item #15: First 5 Yolo Policy Platform

J. Hausman reported that the public policy platform follows the Commission’s Policy and Advocacy Protocol that was approved earlier in the year. The Commission reviewed the Public Policy Platform and asked that State and Federal leaders be included as a secondary audience along with local governments and that the priority areas of Ready to Learn and Childcare be combined.

Approve First 5 Yolo Public Policy Platform for FY09-10 with revisions.

MOTION: K. Suderman SECOND: K. Villegas Motion carries unanimously.

Item #16: Funding for First 5 Economic Impact Report for Greater Sacramento Region

J. Gallelo reported that First 5 Yolo has the opportunity to participate as one of the nine counties in the Greater Sacramento Region in the “Sacramento Region Economic Impact Report”. The report partially paid for with First5 CA TA funds, will include information on the number of jobs created by Prop 10 dollars in the region as well as the dollars saved by implementing preventive programs as opposed to intervention/treatment services. The document will have individual county data as well as big picture statistics. The project has been approved by the Public Awareness Committee for recommendation to the Commission for funding.

Approve \$1,996 for the development of a First 5 Economic Impact Report for Greater Sacramento Region.

MOTION: S. Heitman SECOND: J. Ayala Motion carries unanimously.

Item #17: Executive Director’s Report on Staff Activities

Commissioners received an update of staff activities, funded programs and events. This included Healthy Kids enrollment and utilization data and school readiness and UP4WS program updates.

Item #18: Commissioner’s Reports

D. Stromgren announced that she attended the ELQISAT meeting. Early Learning Quality Improvement System Advisory Committee, a Committee formed as a result of the Steinberg Bill last year to look at quality childcare. Members are appointed by the Governor and legislative leaders. The second full-day meeting will be held in Yolo County at YCOE. Project is funded by First 5 California.

J. Ayala announced that Head Start and Early Head Start is hoping to double the amount of spaces available, currently at 403.

K. Suderman announced that ADMH is bringing back separate managers for adults and children's services. She stated that with the decreased dollars for mental health from the state, monies received as part of the federal stimulus package will keep the agency from having to reduce the current level of services. She added that contracts focusing on children have a targeted population - foster children, juvenile justice, etc. in order to streamline processes.

R. Baker stated that as a new Commissioner he enjoys taking opportunities to talk about First 5 to Pediatricians in Yolo County and all over Northern California and he had the opportunity to participate in a meeting with Cal Aggie to talk about First 5. He announced that positive cases of Influenza A + B have shown up in the county and that there is a trend of parents making their own immunization schedules for their children. The "Ask Dr. Rick" editorial may come to pass.

K. Villegas announced that the YCCA is participating in a golf fundraiser at Cache Creek. She stated that the YCCA is hiring a family support worker for the step by step program and that the agency along with FCKE and YCOE went before the United Way to discuss foster care in Yolo County.

P. Miller stated that DESS is not laying off case management staff but are losing lots of other staff members. Three of six supervisors are retiring and only one vacancy may be filled. The customer services teams will remain in place as the agency looks forward to a challenging year. She added that the executive team is extraordinary and is prepared to meet the upcoming challenges.

H. Thomson stated the importance of teaching children how to wash their hands to prevent the spread of the flu virus. She announced that she is proud of Cheri Schroeder and the Foster Care parent group and DESS for the work they are doing around foster care. She reported that if Calworks goes unfunded and if children are not funded families will go onto the General Assistance program receiving an income of only \$200 per month maximum and \$100 in food stamps. She announced that the budget document is on the county website and that the budget meetings will begin at 11:00am on Tuesday and Thursday. She added that the Board of Supervisors signed up for furloughs and that over 100 layoffs are scheduled to take place in the county.

Adjournment

The meeting went into closed session at 4:45 p.m. The next commission meeting will be held August 12, 2009.