

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments None

Agenda Item- Commission Meeting Minutes
<i>Background</i>
Final minutes from the First 5 Yolo Children & Families Commission meeting.
<i>Executive Director Overview</i>
First 5 Yolo Children and Families Commission held a regularly scheduled meeting on April 14, 2010 from 3:00 – 5:00 pm at 403 Court Street, Woodland, CA 95695
<i>Additional Information</i>
The next regular Commission meeting will be held June 9, 2010
<i>Action Requested</i>
Approve minutes as submitted.

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Attachments None

Agenda Item - Commission Calendar for June and July 2010

Background

Commission Calendar of Meetings and Events during the month of June and July 2010

Executive Director Overview

Commission Calendar includes dates for upcoming CHI Sub-committee meetings, Commission and committee meetings, and other First 5 Yolo trainings and events.

Additional Information

Action Requested

Adopt calendar as presented.

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Attachments None

Committee - Program and Policy Committee Meeting Minutes
<i>Committee Members Present</i>
Commissioners- Rick Baker, Sue Heitman, Chair Staff- Julie Gallelo, LaTina Price
<i>Meeting Dates</i>
June 7, 2010
<i>Report Synopsis</i>
Committee discussed the following items: <ul style="list-style-type: none">• Kit for New Parent Changes for FY10/11• PoP Bridge Year ITOP Implementation• Capacity Building Initiative Opportunity• First 5 Yolo Public Policy Platform Update•
<i>Next Meeting Scheduled</i>
TBD
<i>Action(s) Requested</i>
Accept Program & Policy Committee meeting minutes as presented.

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Attachments None

Committee- Finance Committee Meeting Minutes
<i>Committee Members Present</i>
Commissioners- Jorge Ayala, Sue Heitman, Suzanne Anderson, Rick Baker Staff- Julie Gallelo, Margaret Bacot
<i>Meeting Dates</i>
April 26, 2010
<i>Report Synopsis</i>
Committee discussed the following items: <ul style="list-style-type: none">• Review/approve FY 10/11 draft budget
<i>Next Meeting Scheduled</i>
TBD
<i>Action(s) Requested</i>
Accept Finance Committee meeting minutes as presented.

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Mini-grant Application Review

Attachments None

Event/Project Name – Children’s Wellness Fair
Applicant Name – Laura M. Chavez- Community medical Centers, Inc. /Esparto Family Practice
Amount Requested - \$4,000
<i>Event/Project Summary</i>
Community Medical Centers, Inc./Esparto Family Practice along with several community partnering agencies plan to carry out a “Children’s Wellness Fair” to benefit Children ages birth to 5 and their families at the Madison Migrant Center’s Child Development. The event will provide health screenings/assessments (vision, dental, hearing, and speech) along with crucial health assessments/encounters.
<i>Review Panel Findings/Application Review</i>
The review panel found that the application addresses an identified need in the community. The project addresses the Commissions priority areas of physical health, social emotional health and ready to learn. The application met all of the review criteria and received an average score of 34/37. The review panel recommends funding this Community Mini-grant in the amount of \$4,000.00
<i>Staff Recommendation</i>
Recommendation to fund project at \$4,000.00.

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Mini-grant Application Review

Attachments

None

Event/Project Name – Breastfeeding Support Program
Applicant Name – Barbara Ashby, UC Davis, Human Resources: Work Life
Amount Requested - \$4,000
<i>Event/Project Summary</i>
<p>The project will provide purchasing of breast pumps and equip lactation sites for the continued operation of the UC Davis Breastfeeding Support Program.</p> <p>This enables the continuation of program components that were slated for elimination due to campus budget reductions and the establishment of new sites in keeping with the campus design guidelines.</p> <p>The project will replenish and expand the equipment inventory for the next phase of the UC Davis Breastfeeding Support Program.</p>
<i>Review Panel Findings/Application Review</i>
<p>The review panel found that the application addresses an identified need in the community. The project addresses the Commissions priority areas of physical health with the objectives of enhancing breastfeeding. The application met all of the review criteria and received an average score of 32/37.</p> <p>The review panel recommends funding this Community Mini-grant in the amount of \$4,000.</p>
<i>Staff Recommendation</i>
Recommendation to fund project at \$4,000.

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Attachments None

Agenda Item: Treasurer's Report
<i>Background</i>
The Finance Committee has determined that a Treasurer's Report will be provided quarterly to inform Commissioners and community in a formal manner on the revenue and expenses to date and other pertinent items related to the annual operating budget and/or independent financial audit
<i>Executive Director Overview</i>
Attached are the following items for review/approval from Commission: <ul style="list-style-type: none">• FY 10-11 First 5 Yolo Operating Budget The Finance Committee reviewed and recommends approval by full Commission.
<i>Additional Information</i>
<i>Action(s) Requested</i>
Approve FY10-11 Operating Budget as recommended by the Finance Committee.

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Attachments

None

Agenda Item – Special Project Applications
<i>Background</i>
Since 2003, First 5 Yolo has conducted an annual request for applications under a Special Projects funding stream. Special Projects are one-year funding and can be used for innovative trainings, studies/needs assessments, capital purchases, personnel and/or research projects. Staff work closely with successful applicants to fine tune the project scope of work, evaluation plan and budget during the contract negotiation period. If awarded, projects will begin July 1, 2010.
<i>Executive Director Overview</i>
In response to the Commission’s request for applications for Special Projects, 3 proposals were submitted by the May 3, 2010 deadline and were scored by a review panel on May 26, 2010. The Review Panel recommends funding in full for 1 of the applicant agencies and potential funding for an additional 2 applicant agencies after receiving technical assistance from First 5 Yolo staff. First 5 Yolo has allocated \$60,000 for Special Projects for FY10/11 and received over \$72,000 in requests for funding. The Review Panel is recommending funding in the amount of \$23,099 to CommuniCare Health Centers.
<i>Additional Information</i>
Please see the Recommendation Summary Sheet below for application scores, comments, and complete recommendations.
<i>Action Requested</i>
Approve Special Project Applications as recommended by Review Panel.

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Attachments None



Agenda Item- Community Presentation: Yolo County Library- A Family Place Program

Background

The Commission has requested presentations from funded partners to learn more about the programs and outcomes grantees are implementing in Yolo County with First 5 Yolo dollars. Staff ensure that several presentation are made to the Commission from partner agencies each year.

Executive Director Overview

First 5 Yolo invests \$33,224 per year in the Yolo County Library *Family Literacy Program* under the IFSI funding umbrella. This program serves all 7 sites throughout the county with bilingual (English, Spanish, Russian, ASL), bicultural staff in the following areas:

- Family literacy activities and education (children and adults)
- Parent education workshops
- Library base story time sessions
- Multiple collaborative activities with other F5Y contractors

Program staff are active participants in F5Y's quarterly Family Focus Forums and have served as support to other Commission programs with literacy interventions.

Additional Information

None

Action Requested

Receive presentation from funded partner Yolo County Library.

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Attachments

None

Agenda Item- Executive Director's Report of Staff Activities
<i>Background</i>
The Executive Director submits a monthly update of staff activities.
<i>Executive Director Overview</i>
<i>Additional Information</i>
Attached is the Executive Director's Report, including a synopsis of the School Readiness Program, Children's Health Initiative, and Universal Preschool Program for the months of April and May 2010. Additional attachments this month include the First 5 Yolo Commissioner Conflict of Interest Forms.
<i>Action Requested</i>
Receive Executive Director's April and May 2010 Report.

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Attachments None



Agenda Item- Reports from Commissioners
<i>Background</i>
Commissioners are given an opportunity to provide an update on recent and upcoming activities and events relating to their role as commissioner and/or professional capacity in the county.
<i>Executive Director Overview</i>
None.
<i>Additional Information</i>
None.
<i>Action Requested</i>
None.