

**FIRST 5 YOLO**  
Commission Meeting Minutes

April 14, 2010

The First 5 Yolo Children and Families Commission met on the 14<sup>th</sup> day of April, 2010 at the First 5 Yolo office at 223 Elm Street, Woodland, California at 3:00 p.m.

**Commissioners in Attendance:** Helen Thomson (Chair), Jorge Ayala, Rick Baker, Kim Suderman, Donita Stromgren, Pam Miller

**Staff in Attendance:** Julie Gallelo, Margaret Bacot, LaTina Price, Jackie Hausman, Regan Overholt, Elena Enriquez

**Public in Attendance:** L. Aldrete, S. Clark, J. Jimenez, Lew Oleson, Clare Purtill, Shonna Clark

Item #1: Call to order

Chair called the meeting to order at 3:00 pm.

Item #2: Roll Call

Absent: Commissioners S. Anderson, K. Ziebron, S. Heitman

Item #3: Approval of Agenda

**MOTION:** R. Baker                      **SECOND:** P. Miller    Motion carries unanimously.

Item #4: Public Comment

H. Thomson welcomed those in attendance and invited the public to address the Commission on any issue that is not on the agenda.

No Public Comments.

Item #5-11: Consent Agenda

5. 01/13/2010 Commission Meeting Minutes
6. April/May 2010 Commission Calendar
7. 04/05/2010 Program and Policy Committee Meeting Minutes
- 8A. 01/08/10 & 02/26/2010 Finance Committee Meeting Minutes
- 8B. Revised Budget Amendment Policy
9. 02/19/10 Public Awareness Committee Meeting Minutes
10. 03/26/10 Personnel Committee meeting Minutes

***Approve consent agenda items 5-10.***

**MOTION:** J. Ayala                                      **SECOND:** R. Baker                                      Motion carries unanimously.

Item #11: Community Mini-Grants

R. Baker recused himself from voting on this agenda item.

***Approve Community Mini-grants as recommended by the review panel.***

**MOTION:** K. Suderman                                      **SECOND:** P. Miller                                      Motion carries unanimously.

Item #12: Treasurer's Report

The Finance Committee provided highlights of the FY 09/10 3<sup>rd</sup> Quarter Revenue and Expenses Report stating that all expenditures are on target and that operating expenses may fall under projections to show savings for the year. Commissioners reviewed the updated 10 year Sustainability Plan which included the revised budget for FY09-10 and the draft budget for FY10-11.

***Approve Third Quarter FY 09/10 Revenue and Expenditure Report.***

**MOTION:** D. Stromgren      **SECOND:** J. Ayala      Motion carries unanimously.

***Approve Updated 10 Year Fiscal Sustainability Plan***

**MOTION:** D. Stromgren      **SECOND:** P. Miller      Motion carries unanimously.

Item#13: PoP Bridge Funding

J. Gallelo reported that continued matching funds from First 5 Yolo in the amount of \$100,000 are required in order to leverage a total of \$350,000 in PoP Bridge funding from First 5 CA for program coordination and space reimbursements for FY10-11. Staff stated that they anticipate the matching funds from First 5 CA will be even more significant once the allocation for infant/toddler services is added.

***Approve the allocation of \$100,000 for PoP Bridge (UP4WS) program to continue serving 4 year olds and to add an infant /toddler component to the program in FY 10-11.***

**MOTION:** D. Stromgren      **SECOND:** J. Ayala

Item #14: Public Hearing- First 5 CA 2008/09 Annual Report to the Legislature

As mandated by the Children and Families Act, each year each county commission is required to hold a public hearing to review the First 5 CA Annual Report to the Legislature. Consistent with last year, the FY08-09 report was streamlined to reflect a more reader friendly document.

**\*\*OPEN PUBLIC HEARING\*\***

No Comments

**\*\*CLOSE PUBLIC HEARING\*\***

***Receive First 5 CA 2008/09 Annual Report to the Legislature.***

**MOTION:** R. Baker      **SECOND:** J. Ayala      Motion carries unanimously.

Item #15: Public Hearing- Strategic Plan Update

Each year, First 5 Yolo must review and approve its Strategic Plan to ensure that funding is appropriately allocated in the County and to remain in compliance with the Children and Families Act. J. Gallelo reported that based on the recommendations from the Program and Policy committee, slight modifications to the Strategic plan have been made. Specifically, language has been added to document the Safety Net Needs Assessment and subsequent funding allocation made for FY09/10 and FY 10/11. Also, new Commissioner K. Ziebron was added to the Strategic Plan as an active Commissioner.

***Approve the FY10/11 Strategic Plan.***

First 5 Yolo Commission Meeting Minutes of 04/14/10

**MOTION:** D. Stromgren

**SECOND:** R. Baker

Motion carries unanimously.

Item #16: Executive Director Report

Commissioners received an update of staff activities, funded programs and events.

J. Gallelo shared that First 5 Yolo is currently in the process of releasing the Special Projects Application for FY10/11. The applications will be due May 3, 2010. The Commission will be voting on any applications recommended for approval at the June 2010 Commission meeting. She stated that she will be contacting Commissioners to be part of the review panel.

J. Gallelo announced that the Regional Impact Report is released. First 5 Yolo along with 7 other county Commissions partnered together to create a Sacramento Regional Impact Report on the positive outcomes of First 5 funding in our region. There will be a Press Conference sometime in May highlighting this report. She stated that she will forward the conference date once available.

J. Hausman reported that the public version of COMPASS (CompassHelps) is now up and running and new programs have been added. Staff is working with County Counsel so that COMPASS users will be able to transfer cases from one agency to another. She announced that the Children's Mental Health task force is meeting monthly and that at the last meeting they met with staff from the Yolo Public Library to discuss Yolo Link and 211 - a resource that will become available late summer 2010. She also announced that the Mental Health Resource Guide is out and available to providers. The Resource Guide has been distributed to pediatrics, healthcare centers, school counselors, nurses and directors of special education. She added that any providers interested in this resource guide are more than welcome to contact the First 5 Yolo office to request copies of the guide. J. Ayala requested that YCOE be added to the resource directory. Staff will ensure that YCOE contact info is placed in the guides and the on-line version.

R. Overholt reported that First 5 Yolo will be hosting a Parent Summit on May 22, 2010 from 9:00 am to 12:30 pm at the Woodland Community and Senior Center. Local experts will be talking on important child development issues. First 5 Yolo is expecting around 100 attendees. Flyers for this event will be going distributed in the upcoming weeks.

Item #15: Commissioner's Reports

R. Baker highlighted and complimented the Program Evaluation Update report stating that it was very nicely put together; full of very good information and easy to read. He shared that in the last few months he's had the opportunity to visit a couple of the sites that F5Y funds. He mentioned it was a wonderful experience and that because of it he is learning more of what First 5 Yolo does for the community.

P. Miller announced that April is Child Abuse Prevention Month. Yolo County has been very fortunate in not having any child deaths. Child Welfare Services has successfully moved to the Cottonwood building. Next task for the department is to try to come up with the money to build a playground since they lost the playground when they moved from the original site.

D. Stromgren shared that there was an UP4WS Fundraiser that took place at Commissioner Karen Ziebron's home in West Sacramento. It was a successful event that raised around \$4,700. The City of Davis had its Child Care Conference on March 20<sup>th</sup>. She added it was extremely well attended as it was a good experience for providers to be able to access a wide variety of information.

First 5 Yolo Commission Meeting Minutes of 04/14/10

Page 3 of 4

J. Ayala shared that school district morale continues to be positive in these tough economic times and difficult budget cuts. To accommodate, some districts are reducing their calendar year up to 5 days, from 180 to 175 days per year. He shared that it seems that revenues are up by a billion plus which gives them hope. He added that they are looking closely at protecting Prop 98 funding for schools. He added that the many changes in leadership within school districts and board members can cause instability as far as programs are concerned.

K. Suderman announced that another week of training under Crisis Intervention Training (CIT) has been completed. The CIT training is specialized for first responders like law enforcement and the fire department. They are really hoping to educate about mental health issues, mental illness and how to approach people in the streets. She is excited about the trainings and more will be offered with prevention/early intervention funds through the Mental Health Services Act. She shared that her department is in the process of Budget Workshops. Based on what they proposed, the DUI program will be cut and there is potential for 3 layoffs. The Board approved the ability to offer separation incentives in the classifications where there would have been layoffs hoping some will choose the incentive separation and thwart the number layoffs. She also shared that she is part of the Foster Youth Task Force.

H. Thomson reported that at the Board level they have been doing Budget Workshops, dealing with departments to come forward to present their budgets. She shared that the Yolo County Children's Alliance had their Fashion Show Fundraiser for Child Abuse Prevention raising around \$30,000. She also shared that she is excited to be going to D.C. to participate in Cap-to-Cap where she will be dealing with a Sustaining Community Initiative that the President has already begun. She has an appointment in the White House which she is really excited about and another one with a young man (who she gave his High School Diploma to) who is now the assistant secretary of Department of Transportation. In thinking of networking, H. Thomson shared that it would be good at some point for all commissioners to put all of their contacts on a list so that they can access key stakeholders for the answers to agenda items such as the health care issue now that the reforms have begun. She is happy to work with anyone who is interested in doing things like this because she feels it is really important to get children's health coverage.

Item #16: Closed Session to Evaluate Executive Director

Guests and staff left the meeting room to allow Commissioners and the Executive Director to meet in closed session for the purpose of conducting the Director's annual performance evaluation.

Item #17: Report out from Closed Session

H. Thomson reported out from the closed session that the Executive Director had passed the annual performance evaluation and was placed at the next step (Step 5) on the salary scale. The Motion was made by D. Stromgren, seconded by H. Thomson and unanimously approved.

Adjournment

The meeting was adjourned at 5:00 p.m. The next commission meeting will be held June 9, 2010.