

**First 5 Yolo Children and Families Commission
Agenda Item Cover Sheet**

Attachments None

Agenda Item- Commission Meeting Minutes
<i>Background</i>
Commissioners review and approve minutes from the previous First 5 Yolo Children & Families Commission meeting.
<i>Executive Director Overview</i>
First 5 Yolo Children and Families Commission held a regularly scheduled meeting on December 14, 2011 from 3:00 - 5:00pm at 403 Court Street, Woodland, CA 95695
<i>Additional Information</i>
The next regular Commission meeting will be held April 11, 2012
<i>Action Requested</i>
Approve minutes as submitted.

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Attachments *None*

Agenda Item - Commission Calendar February and March 2012
<i>Background</i>
Commission Calendar of Meetings and Events during the months of February and March 2012
<i>Executive Director Overview</i>
Commission Calendar includes dates for upcoming Commission and committee meetings, and other First 5 Yolo trainings and events.
<i>Additional Information</i>
<i>Action Requested</i>
Adopt calendar as presented.

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Attachments None

Committee – Finance Committee Meeting Minutes
<i>Committee Members Present</i>
Commissioners – J. Ayala, D. Stromgren, S. Heitman Staff - J. Gallelo, M. Bacot
<i>Meeting Dates</i>
January 30, 2012
<i>Report Synopsis</i>
Committee discussed the following items: <ul style="list-style-type: none">• Mid-year budget revision• Updated sustainability plan and assumptions• AB99 Restoration of funds
<i>Next Meeting Scheduled</i>
TBD
<i>Action(s) Requested</i>
Accept Finance Committee meeting minutes as submitted.

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Attachments None

Committee –Executive Committee Meeting Minutes
<i>Committee Members Present</i>
Commissioners- Don Saylor, Chair, Rick Baker, Jorge Ayala, Donita Stromgren Staff- J. Gallelo, L. Price
<i>Meeting Dates</i>
January 11, 2012
<i>Report Synopsis</i>
Committee discussed the following items: <ul style="list-style-type: none">• Update on news & events related to program funding• Subcommittee Work• Strategic Planning
<i>Next Meeting Scheduled</i>
TBD
<i>Action(s) Requested</i>
Accept Executive Committee meeting minutes as submitted.

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Attachments None

Agenda Item: Treasurer's Report
<i>Background</i>
The Finance Committee has determined that a Treasurer's Report will be provided quarterly to inform Commissioners and community in a formal manner on the revenue and expenses to date and other pertinent items related to the annual operating budget and/or independent financial audit. Additionally, each year, the Commission must review and approve its Financial Sustainability Plan.
<i>Executive Director Overview</i>
Attached is the FY 11/12 Quarter 2 Revenue and Expense Report, FY 11/12 Mid-year Budget Revision, Receive Update Fiscal Sustainability Plan
<i>Additional Information</i>
<i>Action(s) Requested</i>
Approve FY 11/12 2 nd Quarter Revenue and Expense Report Approve FY 11/12 Mid-year Budget Revision Receive Update Fiscal Sustainability Plan

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Attachments

None

Agenda Item- FY 10/11 Kindergarten Enrollment Survey Findings

Background

A survey for enrolling kindergarten parents in all Yolo County school districts was developed and piloted in FY 08/09 as part of the overall IFSI evaluation plan. This survey asks 13 broad based questions such as: family reading habits, health insurance status, oral health status, preschool experience, community connectedness and child's social/emotional skills. It was fully implemented in FY 09/10 with the results and analysis prepared in a report for the Commission as well as the school districts. The survey was modified slightly in FY10/11 to include a question specifically related to awareness of First 5 Yolo.

Executive Director Overview

This tool was designed to take a snapshot each year on the status of our families in individual communities and overall in the county. It is a low cost, low effort activity that gleans helpful information not only to F5Y but school districts and individual school sites. Information can be used for program planning as well as professional development.

Additional Information

This survey can help identify trends as well as assist in determining if specific First 5 interventions are impacting families. The analysis may also help with next strategic plan and future initiatives. Due to reduced evaluation budget, it will most likely be conducted bi-annually in the future. A copy of the survey is attached.

Action Requested

Receive presentation on Kindergarten Enrollment Survey Findings for 2010-2011 from DCN.

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Attachments None

Agenda Item: AB99 Funding Restoration Planning Process & Funding Allocation

Background

In March 2011, the legislature passed AB99 and the Governor signed it into law. AB99 redirected \$1 billion in local and state reserves to offset the cost of Medi-Cal for children ages 0-5. This resulted in the direct loss of \$2.5 million in First 5 Yolo reserves in FY11/12. The funds were subsequently set aside in a restricted account and were being held until due on June 30, 2012. As a result of this loss, in April 2011, First 5 Yolo made several key decisions to reduce programmatic and administrative costs for the remaining years of the Integrated Family Support Initiative.

Approximately 12 county commissions sued Governor Brown over the manner in which the funds were redirected. In November, a Fresno Superior Court judge ruled that the State's raiding of Prop 10 funds from the county and state commissions is illegal. While a huge victory for children and families, the state does have 60 days to file an appeal, should they so desire. The deadline for filing an appeal is March 19, 2012.

Executive Director Overview

If the state does not file an appeal, First 5 Yolo will move \$2.5 million from the restricted account into our general fund balance. Commissioners will have an opportunity to discuss how best to use the money to improve lives of Yolo's children and families. Staff and Commissioners are strategizing through the work of its committees to determine a specific dollar amount to distribute each year in the community as well determining the specific emerging priority areas to fund. Today, Commissioners will have the opportunity to allocate a funding amount to be disseminated over the next several years. At the April 2012 meeting, Commissioners will identify specific priorities areas to focus on and staff will develop an RFP related to those areas. The RFP process will begin in April and be completed in time for contracts to begin on July 1, 2012.

Following is a brief overview of the activities that will be conducted by staff, committees and commissioners over the next several months in order to ensure that restored funds are put to the best possible use.

Commission Level Activities:

- Authorize full or partial restoration of funds to current IFSI providers and/or allocate funding for a new RFP to address emerging priority areas.

Committee Level Activities:

- Finance: Develop a recommendation for the term of IFSI and, subsequently, for the amount of restored funds to be disseminated (or returned to fund balance).
- Program & Policy: Develop a recommendation for allocating restored funds to current or new services that fall within the IFSI strategic plan.

Staff Activities:

- Provide Finance Committee with scenario plans/options upon which they will base recommendations to Commission regarding amount of funds to be restored to current programs and/or allocated for new programming.
- Provide P&P Committee with information on emerging needs and appropriate types of services and strategies to address those needs.
 - Conduct community needs assessment, analyze results and present information to committee
 - Implement surveys to assess gaps in services, identify needed services, determine funding priorities (parents/guardians, providers, advocates, voters)
 - Conduct key informant interviews or focus groups based on survey results
 - Review literature and current statistical information on Yolo youth and families
 - Respond to committee questions and, if directed, gather additional information
 - Draft formal recommendation for full Commission approval

Additional Information

Finance Committee met on January 30 and unanimously recommends restoring the final year (year 7) to currently funded IFSI partners at the reduced contract amounts determined at April

2011 retreat. Subsequently, put out to bid \$649,290 per year for 3 years (FY12/13-FY14/15) to address emerging priorities identified through the community needs assessment. A table outlining alternative plans is attached for your review.

Attached is a draft timeline for implementing the AB99 restoration planning process for your review and discussion at today's meeting. Additionally attached is a copy of the needs assessment survey in English and Spanish. Please forward the survey link to your contacts, constituents and others residing in or serving children in Yolo County.

<http://www.surveymonkey.com/s/yolochildren>

Action(s) Requested

Assuming AB99 is not appealed, approve restoration of final IFSI year to current grantees at FY11/12 funding levels and allocate \$649,290 to begin a new funding stream focusing on emerging priority services in FY12/13 - FY14/15.

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Agenda Item- Public Hearing to receive First 5 CA Annual Report
<i>Background</i>
First 5 CA released its 2010-2011 Annual Report to the Legislature in January 2012. A requirement of the Children & Families Act is that each county commission hold a public hearing to review the Annual Report. All comments are to be forwarded to First 5 CA.
<i>Executive Director Overview</i>
<p>By holding our public hearing on the First 5 CA Annual Report, we are remaining in compliance with the Children and Families Act and thereby can expect to continue to receive our monthly disbursements. Any comments provided by the public will be transcribed and sent to First 5 CA.</p> <p>Consistent with last year, the FY10-11 report was streamlined to reflect a more reader friendly document. The report can be obtained by calling our office and having a copy dropped to your home/office or by going on-line to the First 5 CA website at :</p> <p>http://www.cafc.ca.gov/pdf/annual_report_pdfs/Annual_Report_10-11.pdf</p>
<i>Additional Information</i>
<i>Action Requested</i>
Conduct public hearing of First 5 CA 2010-2011 Annual Report

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Attachments None

Agenda Item- Executive Director's Report of Staff Activities
<i>Background</i>
The Executive Director submits a monthly update of staff activities.
<i>Executive Director Overview</i>
Attached is the Executive Director's Report, including a synopsis of Integrated Family Support Initiative, Family Focus Forum, Communications, Evaluation, and Fiscal activities.
<i>Additional Information</i>
Also included is a staff priority task calendar detailing staff activities taking place currently and over the upcoming months.
<i>Action Requested</i>
Receive Executive Director's February/March Report.

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Attachments

None

Agenda Item- Receive Reports from Commissioners

Background

Commissioners are given an opportunity to provide an update on recent and upcoming activities and events relating to their role as commissioner and/or professional capacity in the county.

Executive Director Overview

None.

Additional Information

None.

Action Requested

None.